

Public Document Pack



Kilmory, Lochgilphead, PA31 8RT
Tel: 01546 602127 Fax: 01546 604435
DX 599700 LOCHGILPHEAD
3 February 2016

NOTICE OF MEETING

A meeting of the **MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY PLANNING GROUP** will be held in the **ROOM 2, COMMUNITY CENTRE, STEWART ROAD, CAMPBELTOWN, PA28 6AT WITH VC FACILITY AVAILABLE IN THE COUNCIL CHAMBERS, KILMORY AND THE CUSTOMER SERVICE POINT, BOWMORE, ISLE OF ISLAY** on **WEDNESDAY, 10 FEBRUARY 2016** at **10:00 AM**, which you are requested to attend.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

1. **WELCOME AND APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES**
 - (a) Mid Argyll, Kintrye and the Islands Community Planning Group held on 11 November 2015 (Pages 1 - 12)
 - (b) Mid Argyll Partnership (MAP) held on 27 January 2016 (for noting) (Pages 13 - 20)
 - (c) Third Sector and Communities CPP Strategic Group held on 24 November 2015 (for noting) (Pages 21 - 24)
4. **STANDING ITEM: MANAGEMENT COMMITTEE UPDATE - TO FOLLOW**

Report by Community Planning Manager
5. **REVIEW OF SOA DELIVERY PLANS - TO FOLLOW**

Update Report by Community Planning Manager

6. REVIEW OF TERMS OF REFERENCE FOR AREA COMMUNITY PLANNING GROUPS (Pages 25 - 32)

Report by Area Governance Manager

7. OUTCOME 3: EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL

- (a) Community Learning and Development (CLD) Partnership (Pages 33 - 42)

Report by Executive Director of Community Services

- (b) Education Standards and Quality (Pages 43 - 94)

Report by Head of Education

8. OUTCOME 4: CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START

- (a) Kintyre Youth Enquiry Service (Pages 95 - 96)

Report by Kintyre Youth Enquiry Service

- (b) Kintyre Youth Cafe, incorporating Kintyre Young Carers' Project (Pages 97 - 98)

Report by Kintyre Youth Cafe

9. OUTCOME 2: WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH

- (a) Air Issues (Pages 99 - 100)

Report by Executive Director of Development and Infrastructure Services and discussion facilitated by Logan Air

10. OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES

- (a) Standing Item: Health and Social Care Integration (Pages 101 - 110)

Report by Head of Strategic Planning and Performance, Argyll and Bute HSCP

11. THIRD SECTOR UPDATE (Pages 111 - 116)

Report by Argyll Third Sector Interface

12. PARTNER UPDATES

13. PROPOSED 2016/17 MEETING DATES (Pages 117 - 120)

Report by Area Governance Manager

14. DATE OF NEXT MEETING

Discussion facilitated by the Area Governance Manager on items for inclusion on the Agenda for the next meeting.

Outcomes to be discussed –

Outcome 1 (The economy is diverse and thriving); and

Outcome5 (People live active, healthier and independent lives)

MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY PLANNING GROUP

Andy Buntin (Chair)

Councillor Rory Colville (Vice-Chair)

Shirley MacLeod, Area Governance Manager

Contact: Lynsey Innis, Senior Area Committee Assistant; Tel: 01546 604338

This page is intentionally left blank

MINUTES of MEETING of MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY PLANNING GROUP held in the COUNCIL CHAMBERS, KILMORY, LOCHGILPHEAD WITH VC FACILITIES AVAILABLE IN THE BURNETT BUILDING, CAMPBELTOWN AND THE CUSTOMER SERVICEPOINT, BOWMORE, ISLE OF ISLAY on WEDNESDAY, 11 NOVEMBER 2015

Present: Councillor Rory Colville (Chair)

Lochgilphead: Shirley MacLeod, Area Governance Manager, Argyll and Bute Council
Jane Fowler, Head of Improvement and HR, Argyll and Bute Council
Morag Brown, Business Improvement Manager, Argyll and Bute Council
Moya Ingram, Strategic Transportation Manager, Argyll and Bute Council
Antonia Baird, Community Development Officer, Argyll and Bute Council
Samantha Quarton, Community Planning Officer, Argyll and Bute Council
John Dreghorn, Locality Manager – Adult Care, Integrated Joint Board
Tracy Shields, Fyne Homes
Andrew Wilson, Argyll and Islands Tourism Cooperative
Sgt Lana Stewart, Police Scotland
Carol Muir, Alcohol and Drug Coordinator
Rosie McCluskie, Addaction
Roy Bogle, Logan Air
Margaret Wallace, Argyll and Bute Third Sector Interface
Michelle Hodgkinson, Argyll and Bute Third Sector Interface
Andrew Hemmings, Kintyre Crime Prevention Panel
Andy Buntin, Convenor, Lochgilphead Community Council
Margaret Pratt, Convenor, West Kintyre Community Council
Councillor Robin Currie
Councillor Donald MacMillan
Councillor Sandy Taylor

Glenmore Roberts, Convenor, Islay Community Council

Bowmore:

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting and general introductions were made.

The Chair advised that a two minute silence would be observed at 11.00am to mark Remembrance Day.

Apologies for absence were intimated by:-

Dave Kent, South Knapdale Community Council
Iain Ritchie, North Knapdale Community Council
Petra Pearce, Third Sector and Volunteer Support, Islay and Jura
Dhonna McCallum, Argyll College
Darlene Russell, Argyll College
Simon Richmond, CalMac
Morag MacKay, Transport Scotland
Audrey Martin, Projects and Renewables Manager, Argyll and Bute Council

Paul Cairns, IT Production Manager, Argyll and Bute Council
Rona Gold, Community Planning Manager, Argyll and Bute Council

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

(a) **Mid Argyll, Kintyre and the Islands Community Planning Group held on 12 August 2015**

The Minute of the meeting of the Mid Argyll, Kintyre and the Islands Community Planning Group held on 12 August 2015 was approved as a true record.

Councillor Currie enquired as to the order of attendance recorded at meetings of the Community Planning Group. The Group agreed that going forward, attendance would be recorded as one body.

The Area Governance Manager advised of correspondence she had received from Steve Byrne of Campbeltown Community Council in respect of an item of business recorded at the Mid Argyll, Kintyre and the Islands Community Planning Group meeting on Wednesday 4th March 2015. She advised that in relation to Item 7(d) Community Transport, it had been recorded "that the Community Council had worked to change the scheme with charges thereafter being dropped" where in fact charges had been dropped after three individuals, Val Cannell, who took the lead with the Minister and the NHS; Cathie Duncan, whose sister was travelling back and forward to hospital for treatment, got the local press involved and Steve Byrne who dealt with Argyll and Bute Council, Councillors and the NHS and also got the national media interested. After the matter was reported in the national press the charges were dropped. The Group agreed to note the update from this item of business.

(b) **Mid Argyll Partnership (MAP) held on 28 October 2015 (for noting)**

The group agreed to note the Minute of the Mid Argyll Partnership (MAP) held on 28 October 2015.

(c) **Kintyre Initiative Partnership (KIP) held on 2 October 2015 (for noting)**

The group agreed to note the Minute of the meeting of the Kintyre Initiative Partnership (KIP) held on 2 October 2015.

(d) **Third Sector and Communities CPP Strategic Group held on 26 August 2015 (for noting)**

The group agreed to note the minute of the Third Sector and Communities CPP Strategic Group held on 26 August 2015.

Due to other commitments of officers, the Chair ruled and the Group agreed, to take the agenda items out of sequence. The order in which business was conducted is as recorded in this minute.

4. UPDATE ON SYRIAN REFUGEE RESETTLEMENT PROGRAMME

The group were given a verbal update in relation to the Syrian Refugee Resettlement Programme by the Business Improvement Manager. She advised that the UK Government had given a commitment to resettle 20,000 refugees over the course of the remaining term in Government, and that Scotland were due to receive 2,000 of these refugees over the same timeframe. Ms Brown explained that Argyll and Bute Council had set up a Refugee Resettlement Group in September which was made up of representatives from local authorities such as Police Scotland, ACHA, Fyne Homes and the third sector. She explained that the first phase of the programme was to settle 15 families in Bute before Christmas. She outlined the need to consider implications for Education, Health and Social Care and advised that detailed plans were underway.

Ms Brown advised that phase two of the programme was to settle more families into the Campbeltown area, she explained that preparations would begin after Christmas and that the Group would continue to work closely with COSLA and the Home Office.

Discussion took place in respect of the level of support offered both locally and at a national level with the Argyll and Bute Third Sector Interface confirming that they are playing an important role in keeping communities involved. Further discussion took place in respect of matching people to areas that are similar to that of rural Syria. Ms Brown confirmed that families who come to Scotland will have access to full benefits but will also have the opportunity to work.

The Chair thanked Ms Brown for the information provided.

5. CAMPBELTOWN SAILING CLUB REQUEST FOR INCLUSION IN SOA

The group considered a report which outlined the background and the difficulties previously faced in relation to the request for inclusion in the appendix of the SOA:Local for MAKI. The group noted that the issues in relation to the ownership of Dalintober Pier were now resolved.

Decision:

1. The group agreed that the project be supported by MAKI ACPG for inclusion within the Community Led Initiatives appendix to the SOA:Local;
2. That the project seeks support from the relevant outcome Lead for the SOA; and
3. With the approval from both, the project is included in Community Led Initiatives appendix to the SOA:Local.

(Ref: Report by Community Planning Manager, dated 11 November 2015, submitted.)

6. STANDING ITEM: MANAGEMENT COMMITTEE UPDATE

The group considered a report outlining the response by the CPP Management Committee to key matters highlighted by the Area CPG's at their meetings in August 2015. The report provided further information on the commitments of the CPP

Management Committee in relation to attendance at meetings; the presentation of information in reports to the CPG's; the scheduling of two Area CPG's on the same day; communicating and advertising meetings and how CPG's and local communities can become involved in influencing the Strategic Housing Investment Plan. The Area Governance Manager agreed to circulate an update provided by the Housing Services Manager, to Partners by email. Partners noted that the CPP has a forum called the Full Partnership which meet annually, to reflect on progress and issues relevant to Community Planning in Argyll and Bute.

Discussion took place in respect of the EKOS report, which the Community Planning Officer confirmed was now publicly available via the Council's website. Further discussion in relation to setting agendas for future ACPG meetings was had, with the Area Governance Manager outlining the procedures and timescales involved in the process.

Decision:

The group agreed to:-

1. note the response set out in section 4.2 of the report, to issues raised by the Area Community Planning Groups;
2. request that the Area Governance Manager take any further comment to the CPP's Management Committee meeting on 18 December 2015; and
3. distribute the attached highlights of the CPP Full Partnership meeting to interested and relevant persons and community groups.

(Ref: Report by the Community Planning Manager, dated 11 November 2015, submitted.)

7. REVIEW OF SOA DELIVERY PLANS

The group considered a presentation by the Community Planning Officer outlining the six development plans of the Single Outcome Agreement. She outlined the monitoring process of each development plan, explaining how cross partner outcome leads are selected, how key contacts and data suppliers are identified and how local actions are extracted to form the SOA:Locals. Mrs Quarton further advised of the review of the delivery plans and outlined the timescale for the production of new delivery plans and the plans to review the SOA:Locals.

Discussion in relation to the timescales of the review at a time where the Council is looking to cut services was had, with the Community Planning Officer advising that the Management Committee had considered the timescales but feel that the delivery plans may assist in identifying what services are important within communities, with it being recognised that the Single Outcome Agreement is a document that all local authorities are looking to achieve.

Further discussion was had with regard to the diverse geography of Mid Argyll, Kintyre and the Islands, with Partners noting that the Council have requested that both the UK and Scottish Government ensure that islands get an equal service to the mainland. The Area Governance Manager agreed to take this issue to the next CPG Management Committee meeting in December 2015.

Decision:

The group agreed to note the presentation.

(Ref: Presentation by Community Planning Manager, dated 11 November 2015, submitted.)

8. OUTCOME 2: WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH

(a) Public Service Obligations (PSO)

The group considered a report outlining issues relating to the commercial air service operated by Logan Air. It outlined the European Regulation which sets out the economic framework for air transport in the community and advised that the air service operated by Logan Air between Islay and Glasgow is a commercial air service and therefore cannot be subsidised by a national or local authority as a Public Service Obligation.

Discussion took place in respect of the discounted rate given to residents in Islay, the annual travel costs incurred by the NHS; capacity issues and the disruption of services to and from Islay and the review of the Highlands and Islands Patient Travel Scheme. The Area Governance Manager agreed to address these matters with the Executive Director of Development and Infrastructure Services with a view to the Special Islands Task Force lobbying the operator regarding capacity issues and also to ensure effective links between the Transport Forum and the Community Planning Group.

The Chair thanked Mr Bogle for the information provided.

Decision:

The group agreed:

1. to note the contents of the report; and
2. requested that Logan Air be invited to the ACPG meeting in February 2016 to facilitate further discussion on air fares and service issues.

(Ref: Report by Executive Director, Development and Infrastructure Services, dated 11 November 2015, submitted.)

A two minute silence to commemorate Remembrance Day took place at 11.00am, during discussion of this item.

(b) Air Fares

Discussion of this item was recorded under item 8(a) Public Service

Obligations.

(c) **Ferry Service Issues**

The group considered an update by the Strategic Transportation Manager in relation to the Ardrossan to Campbeltown Ferry Service. Ms Ingram advised that the final year of a pilot service had now ended and outlined the key benefits that the service had brought to the Kintyre area. She further advised that a decision on whether the service would be made permanent was expected before Christmas.

Decision:

The group agreed to note the contents of the update.

(d) **Scottish Water Programme of Works Update**

Having noted that there was neither an update report nor attendance from a representative of Scottish Water, the Chair requested that the Area Governance Manager feed the disappointment of the group to the CPP Management Committee in the hope of improving attendance at future meetings.

9. **OUTCOME 6: PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES**

(a) **Community Safety Partnership Strategic Plan**

The group considered a report providing information on the progress towards establishing a new community safety partnership structure and the rationale for its undertaking. Partners noted that the new Community Safety Partnership aligns community safety within the community planning framework which will sharpen scrutiny and accountability and, in turn, drive forward community safety work streams and actions for outcome 6 of the Single Outcome Agreement.

Decision:

The group agreed to note the contents of the report.

(Ref: Report by Executive Director of Customer Services, dated 11 November 2015, submitted.)

(b) **Roads Update**

The group considered a report which provided details of the Argyll and Bute Multi Agency Road Safety Group, and the initiatives being carried out, which included the National Road Safety Week from 23 to 30 November 2015 and the Festive Drink and Drug Driving Campaign. The report also provided information in relation to speed limits outside schools in the Mid Argyll, Kintyre and the Islands area and in particular to issues outside Southend Primary School, and the recent initiative at Carradale

Primary School which was to be rolled out to all 80 schools throughout Argyll and Bute. The disappointment of the group at delays in rolling out this initiative was noted. Discussion in relation to the reasons for the hold up was had with the Area Governance Officer agreeing to discuss the matter with the Executive Director of Development and Infrastructure Services.

Further information in relation to training in respect of the Appropriate Adult initiative and the Argyll and Bute Alcohol and Drugs Partnership was provided. Sgt Stewart further advised of the work being undertaken by the Safer Communities Officers, providing education in schools in relation to hate crime, bullying/cyber bullying and being a bystander. She further advised of the ongoing partnership work with Argyll and Bute Council's Trading Standards with regards to combating people who are believed to be getting targeted and falling victims to scams.

Decision:

The group agreed to note the update.

(Ref: Update report by Police Scotland, dated 11 November 2015, submitted.)

10. PLANNING OUR FUTURE - UPDATE BY ARGYLL AND BUTE COUNCIL

The group were given a presentation by the Council's Head of Improvement and HR Services in relation to the Planning our Future strategy. She advised that Argyll and Bute Council's Policy and Resources Committee agreed this strategy to meet the financial challenges ahead. She further advised that savings options are identified by considering what the Council has a duty to deliver and what is being done that is additional to that and that the Council are currently looking at different ways in which to make savings. She outlined the public consultation exercise and the importance of ensuring that all communities have an opportunity to input into decisions going forward. Discussion was had in relation to the difficulties of rural communities gaining access to the document, as completing it in libraries, customer service points or online is not always an option. The Convenor of West Kintyre Community Council suggested that placing hard copies in village shops may be useful. Further discussion in relation to ease of use was had with Partners advising that it is not the easiest site to navigate. Ms Fowler advised that it is not necessary to complete all sections in the document and that you can opt to complete only the sections that are of interest. The Area Governance Manager agreed that she would ask the Community Council Liaison Officer to notify all Community Councils that hard copies of the consultation document can be made available if required.

Decision:

The group agreed:

1. to note the contents of the report; and
2. to pass the details of the consultation to relevant, interested parties.

(Ref: Report by Executive Director of Customer Services, dated 22 October 2015, submitted.)

11. OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES

(a) **Standing Item: Health and Social Care Integration**

The group considered a report providing an update on progress on the actions undertaken to establish the Argyll and Bute Health and Social Care partnership since its last meeting. The report highlighted the operating arrangements of the Integration Joint Board until 1 April 2016; the various management appointments to date; the consultation on the Strategic Plan 2016-2019 together with an indicative timetable; the ways in which staff and public could become involved and the contribution this has to the objectives of the Partnership. Partners noted the governance implications and the need to have a full communication and engagement strategy in place by 1 April 2016.

Decision:

The group agreed to note the contents of the report.

(Ref: Report by Head of Strategic Planning and Performance, dated 4 November 2015, submitted.)

(b) **Alcohol and Drugs Partnership Update**

The group considered a presentation by the Alcohol and Drug Partnership Coordinator. The presentation outlined the part played by the Partnership in delivery of Outcomes 5 and 6 of the Single Outcome Agreement. It outlined the Scottish Government's vision for how drug treatment services in Scotland should be delivered and highlighted the three principles that this vision is based on, with the most explicit aim of all being recovery. She outlined the recovery oriented system of care which is led by quality improvement principles. Ms Muir spoke of the ADP priority themes for 2015/16 and how the Argyll and Bute Addiction Team (ABAT) support people affected by alcohol and drug related issues. She outlined the key components of ABAT and partnership working of the service throughout Argyll and Bute. Ms Muir further outlined the independent service Addaction. She explained that the recovery service offers support to adults across Argyll and Bute who wish to address issues arising from alcohol, drug or other substance misuse, and outlined the aims, key components and partnership working of this service throughout Argyll and Bute.

The Chair thanked both Ms Muir and Ms McCluskie for the information provided.

Decision:

The group agreed to note the contents of the presentation.

(Ref: Presentation by the Alcohol and Drug Partnership Coordinator, dated 11 November 2015, submitted.)

12. COMMUNITY ENGAGEMENT & LINKS TO COMMUNITY PLANNING

The group considered a report, which included a guidance note setting out the purpose of community planning and how communities could engage in the community planning process and also providing an update in relation to work being undertaken by the Council's Governance and Law Department to develop Community Council's in an effort to better support their communities.

Discussion in relation to the training opportunities of Community Councils was had with the group noting the commitment to provide training on the top four priorities as identified by the Community Councils.

Decision:

The group agreed:-

1. to endorse the guidance note as attached in Appendix 1 of the report; and
2. to note the action currently being taken forward in regard to supporting engagement with local communities.

(Ref: Report by Executive Director of Customer Services, dated 11 November 2015, submitted.)

13. ISSUES WITH VC FACILITIES

The group considered a report providing an update on the on-going monitoring of the Video Conferencing and Lync facilities in the Council Chambers, Kilmory and across the Council's Wide Area Network available for use by the Council, Elected Members and Partner organisations. Discussion took place in respect of the request by Jura Community Council to consider the poor provision of services from BT and Openreach; the lack of coverage and poor quality of mobile signal on Jura; the lack of capacity on the local grid network; the cost of applying for a grid connection; and the poor quality reception of radio systems which cause issues for emergency services. The Area Governance Manager advised of a report on Digital Infrastructure that was being presented at the meeting of the Environmental, Development and Infrastructure Services Committee, she advised that she would circulate this to all partners by email. Further discussion was had in relation to the closure of area offices for lunch regardless of what meetings are taking place. Partners agreed that in situations where VC facilities are available the meeting should break for lunch at the same time to allow full participation in all items of business.

Decision:

The group agreed to note the detail provided and the on-going improvement in the management of the performance of VC calls.

(Ref: Report by Executive Director of Customer Services, dated 11 November 2015, submitted.)

14. THIRD SECTOR UPDATE

The group gave consideration to reports from the Kintyre and Islay and Jura areas in relation to matters within the third sector since the last meeting of the group.

Discussion took place in respect of presentations made by Zero Waste Heroes, which had been well received, and to the recent award won by Shopper-Aide.

Decision:

The group agreed to note the contents of both reports.

(Ref: Reports by Argyll and Bute Third Sector Interface, dated 11 November 2015, submitted.)

15. ELECTION OF CHAIR AND VICE CHAIR

The group considered a report providing an update in terms of the position relating to the Chair and Vice-Chair of the MAKI Area CPG. Discussion took place in respect of the success of other ACPG within Argyll and Bute where Community Councillors and members of third sector groups held the positions of Chair and Vice-Chair.

Councillor MacMillan nominated Andy Buntin of Lochgilphead Community Council as Chair, this was seconded by Councillor Taylor.

Councillor Taylor nominated Councillor Colville as Vice-Chair, this was seconded by Councillor Currie.

Decision:

The group agreed:

1. to note the contents of the report; and
2. unanimously agreed that Andy Buntin take up the role of Chair, and Councillor Colville take up the role of Vice-Chair.

(Ref: Report by Area Governance Manager, dated 11 November 2015, submitted.)

16. DATE OF NEXT MEETING - WEDNESDAY 10 FEBRUARY 2016 AT 10.00AM WITHIN ROOM 2 OF THE COMMUNITY CENTRE, STEWART ROAD, CAMPBELTOWN

Partners noted that the next meeting of the Mid Argyll, Kintyre and the Islands CPG will take place on Wednesday 10 February 2016 at 10.00am within Room 2 of the Community Centre, Stewart Road, Campbeltown.

This page is intentionally left blank

**MINUTES of MEETING of MID ARGYLL PARTNERSHIP held in the COUNCIL CHAMBERS,
KILMORY, LOCHGILPHEAD
on WEDNESDAY, 27 JANUARY 2016**

Present: Councillor Sandy Taylor (Chair)

Attending: Shirley MacLeod, Area Governance Manager
Anna Watkiss, Senior Planning Development Officer
Antonia Baird, Community Development Officer
Euan Thomson, Assistant Clinical Dental Director, NHS Highland
Inspector Julie McLeish, Police Scotland
Margaret McCallum, Forestry Enterprise Scotland
Darlene Russell, Argyll College
Jacqui MacPherson, Argyll College
Andrew Buntin, Lochgilphead Community Council
Betty Rhodick, Lochgilphead Community Council
Mary Smyth, Craignish Community Council
Jim Malcolm, Dunadd Community Council
Edward Laughton, Ardrishaig Community Council
Adrian Davis, Inveraray Community Council
Lynda Syed, Furnace Community Council & Argyll TSI
Kathleen Johnston, Quality Improvement Officer (by VC from Argyll House, Dunoon)

1. APOLOGIES

The Chair welcomed everyone to the meeting and general introductions were made.

Apologies for absence were intimated on behalf of:

Councillor Robin Currie
Councillor Anne Horn
Councillor Donald MacMillan
Councillor Dougie Philand
David Jardine, Forestry Commission
Jim Frame, SEPA
Ben Tustin, SEPA
Dave Kent, South Knapdale Community Council
Fred Bruce, West Lochfyneside Community Council
Mary MacCallum Sullivan, Ardrishaig Community Council

2. MINUTES

(a) Minute of the previous meeting of the Mid Argyll Partnership (MAP) held on 28 October 2015

The Minute of the Mid Argyll Partnership meeting held on 28 October

2015 was approved as a true record.

(b) **Minute of the previous meeting of the Mid Argyll, Kintyre and the Islands CPG held on 11 November 2015**

Partners agreed to note the Minute of the Mid Argyll, Kintyre and the Islands Community Planning Group, held on 11 November 2015.

3. MATTERS ARISING

The Chair congratulated Andy Buntin, Convenor of Lochgilphead Community Council on his recent appointment as Chair of the Mid Argyll, Kintyre and the Islands Community Planning Group.

Having noted the time constraints faced by guest speakers and Members, the Chair and the partnership agreed to take the remaining agenda items out of sequence.

4. OUTCOME 4: CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START

(a) **Community and Early Years Dentistry**

The Partnership considered a verbal update by Euan Thomson, Assistant Clinical Dental Director of NHS Highland, who provided an update on the recent changes in dental cover in the area. Mr Thomson advised that dentistry is being “re-balanced” all over Scotland, with regular patients being transferred to a general dental register leaving practitioners to treat patients with special needs under a public dental register. Mr Thomson outlined the implications of these changes in the Mid Argyll area, which included the reduction of service in Furnace and staffing changes in the Lochgilphead practise. Discussion took place in respect of the ability to recruit and retain dentists to the area, with Mr Thomson advising that there is a lack of people willing to relocate to the area, despite the financial incentives offered. Further discussion in relation to the services offered in other areas such as Tarbert and Oban and possible locations for extension to the Lochgilphead practise was had. Mr Thomson advised that he was hopeful that the imbalance in the area would be rectified over the course of the next year.

Mr Thomson provided a verbal update in relation to dental services for children and young persons. He spoke of changes in the way services are delivered to children from infancy to primary school ages, with the introduction of the Child Smile programme and the Endip Initiative, which have replaced the treatment programmes which previously took place in schools. Mr Thomson advised that the aims of these programmes was to capture children who may have otherwise slipped through the net, with the focus being on families in areas of deprivation and “looked after” children. Discussion took place in respect of the referrals system and the link in to the Getting It Right For Every Child (GIRFEC) movement.

The Chair thanked Mr Thomson for the information provided and for the ongoing work in the area to address the short fall. Mr Thomson asked

Partners to email him directly at ewan.thomson@nhs.net should anything else occur.

5. OUTCOME 3: EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL

(a) Argyll College

The Partnership were given a verbal update from Darlene Russell and Jacqui MacPherson of Argyll College in relation to the ways in which the College identify the skills needed within communities and general information on the courses available in the local area. Discussion was had in relation to a number of misconceptions surrounding local facilities. Ms Russell agreed to forward a regular newsletter, outlining developments within the college and its courses to the Senior Area Committee Assistant, who in turn would circulate to Partners by email. Further discussion took place in relation to access courses; the development of courses in line with the new Integration Joint Board and specifics in relation to hospitality and travel and tourism courses. Partners noted that the college ran a restaurant premises in Oban offering “on the job” training, Mrs MacPherson advised that although there had been extensive enquiries they were unable to locate a comparable premises in Mid Argyll. Discussion was had in relation to the facilities in the recently closed Resource Centre in Lochgilphead with the Area Governance Manager agreed to furnish the Council’s Head of Facility Services with Ms Russell’s contact details in an effort to open discussions.

The Chair thanked both Ms Russell and Mrs MacPherson for the information provided.

Decision:

The Partnership noted that Argyll College would be invited to attend the next meeting of the Partnership where Outcome 3: Education, Skills and Training maximises opportunities for all, was being discussed, and further agreed that an update on the progress of implementation of modern apprenticeship schemes within the Council would also be tabled at that meeting.

(b) Forestry Enterprise Situation Update

The Partnership gave consideration to a report outlining the position of the Forestry Enterprise Scotland in relation to the support given to the “Rural Skills” programme in Mid Argyll; the replacement for the Forestry Apprenticeship; the full-time internship for a forestry student and the position in relation to the development of a volunteering programme. Discussion took place in respect of the success of local people securing apprenticeships, with Ms McCallum advising that she was only aware of two local boys who had begun their careers with an apprenticeship. She advised that both had done well and were still working with the Forestry Enterprise Scotland in Mid Argyll. Further discussion took place in

respect of funding for apprenticeships with the Chair suggesting that there were changes being made at Government level which may be of benefit to large employers.

The Chair thanked Mrs MacCallum for the information provided.

The Area Governance Manager took the opportunity to provide an update, which had been provided by SEPA. She advised that SEPA had begun looking into modern apprenticeships in relation to SOA 3, however she stressed that they may not necessarily provide a local opportunity, given SEPA's national role. Mrs MacLeod further advised that in the past SEPA had provided job opportunities for Graduates and Trainees and that they try to ensure that any vacancies, are publicised locally, although their website was still the main source for jobs and vacancy information.

Mrs MacLeod advised that as always Partners are able to contact SEPA directly in relation to any new or ongoing environmental issues/concerns.

6. UPDATE ON CONSULTATION OF THE CRINAN CANAL CHARETTE

The Partnership gave consideration to a verbal update by the Council's Senior Planning Development Officer, who advised that the funding bid had been successful and that the tender process had now begun. Mrs Watkiss advised of the ongoing discussions with the Mid Argyll Initiative (MAI) and both Lochgilphead and Ardrishaig Community Councils. She advised that this was still very much a work in progress. Discussion took place in respect of the delay in the process, with both Mr Buntin and Mr Laughton in their capacity as Convenors of Lochgilphead and Ardrishaig Community Council's respectively advising that they were happy to wait until April to continue the process. Concern over the use-by date of the secured funding was expressed, with Mrs Watkiss confirming that the timetable was still to be agreed. Discussion in relation to the involvement of Community Council's bordering the canal corridor was had with Mary Smyth requesting that Craignish Community Council be included in discussions going forward. Mrs Watkiss spoke of the intention to host an information evening and that she would keep all Community Council's informed of progress.

The Chair thanked Mrs Watkiss for the information provided.

Decision:

The Partnership noted that an update on progress would be brought to the next meeting of the group.

7. BROADBAND AND MOBILE COMMUNICATIONS UPDATE

The Partnership gave consideration to a verbal update by the Council's Senior Planning Development Officer, who outlined a number of programmes which aimed to improve the digital infrastructure across Mid Argyll, making specific reference to the project on the Craignish peninsula and the role out of superfast broadband, which was now available in Lochgilphead and Tarbert. She advised that it would be available in both Furnace and Inveraray over the course of the next six months. Discussion took place in respect of the role out of the mobile infrastructure project;

the changes to legislation in respect of requirements for coverage and the ways in which people can find out about when their area is due to get superfast broadband.

The Chair thanked Mrs Watkiss for the information provided.

8. OUTCOME 4: CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START (CONTINUED)

(a) Presentation on Early Years Collaborative

Partners gave consideration to a verbal update from Kathleen Johnston, Quality Improvement Officer, who advised that Argyll and Bute Council are part of the Early Years Collaborative, which is a national strategy aimed at improving outcomes for children both now and in the future. She advised that Kintyre had been the first area within Argyll and Bute to benefit from partnership working between community planning partners, including those in the private sector, who are involved in work with children and young people. Ms Johnston explained that an objective of the programme was to improve the links between agencies in order to deliver the key aims. She further explained that the programme was currently being rolled out in the Cowal area, which faced different challenges, from the differing backgrounds of the people to the geographical area. Discussion took place in respect of ways in which the programme can assist the health of mothers as well as children and how information learned from the Kintyre roll out could assist in the Cowal roll out. Ms Johnston advised that the design of the pathway was about utilising existing resources, but that it was recognised that for some projects there would be an increase in resources. She further advised that the team had looked towards their assets to assess what has worked well and what can be utilised with a view towards the sustainability of the project.

The Chair thanked Ms Johnston for the information provided.

9. COMMUNITY

Edward Laughton, Convenor of Ardrishaig Community Council advised that they are currently heavily involved in supporting the Mid Argyll Initiative (MAI) and progressing works in relation to A'Curach Windfarm. Mr Laughton further advised of a Youth Hub which had been set up in premises between the Co-op and the local newsagents/post office premises. Mr Laughton confirmed that the Community Council had responded directly to the Leader of Argyll and Bute Council by letter in response the Planning Our Future consultation.

Inspector Julie McLeish of Police Scotland advised of the appointment of the new Chief Constable, Phil Gormley. She advised that it is anticipated that there will be some changes ahead. Inspector McLeish advised that Chief Constable Gormley was driven towards local community policing. She further advised that priorities continue to be road safety, anti-social behaviour and drugs.

Adrian Davis of Inveraray Community Council spoke of the development of the Community Company which had been created around 18 months ago, with a view to

the purchase of the pier. He outlined a number of issues which had arisen in relation to the Community Right to Buy. Mr Davis also spoke of a successful meeting of the local community in order to discuss options for the refurbishment of the Community Hall and the poor state of the A83.

Betty Rhodick advised of arrangements for the local Armed Forces Day, which is taking place on 18 June 2016 on the Front Green, Lochgilphead.

Andy Buntin of Lochgilphead Community Council advised that the Community Council had also responded directly to the Leader of the Council by letter in response to the Planning Our Future consultation. He advised that similar to Ardrishaig Community Council, they were concentrating on A'Curach Windfarm development. Mr Buntin advised that the recent family ceilidh and information evening in the Argyll Hotel, had been a success. He advised that the online consultation was ongoing and that it was hoped that a public meeting would be held at the end of February.

Jim Malcolm of Dunadd Community Council advised that they were also concentrating on the A'Curach Windfarm development. He spoke of the pooling of resources between Lochgilphead, West Lochfyneside and Dunadd Community Council's where following Lochgilphead's ceilidh evening, they had hosted a coffee morning and West Lochfyneside held an afternoon tea. He advised that it was hoped that this would encourage participation and engagement from other members of the community.

Lynda Syed on behalf of Furnace Community Council advised of the disappointment that work behind houses on the shore side has ceased after 2 days. She outlined the current priorities, including continuing the fight for proposals on the speed limit between the villages of Furnace and Minard.

On behalf of Argyll TSI, Lynda Syed updated the group in relation to the success of the Christmas lunch and delivery service that took place from the Parish Church hall in Lochgilphead on Christmas Day, and the forthcoming Walking Football Festival in Lochgilphead. Ms Syed circulated the current TSI newsletter to Partners.

Antonia Baird, Community Development Officer advised Partners that the closing date for Third Sector Grant applications was 8 February 2016; and highlighted the success of Dave Kent of North Knapdale Community Council who had been awarded £625 in the Health and Wellbeing Network Bingo. It was also noted that the Future Funding event has been postponed and it is hoped that it will now take place in April or May.

10. THEMES FOR NEXT MEETING

The Partnership noted that the themes for the next meeting would be:-

Outcome 1: The economy is diverse and thriving; and
Outcome 5: People live active, healthier and independent lives.

The Chair advised that members of the Partnership should look at these outcomes prior to the next meeting and think about how they impact their community. He

advised that we can then use the Partnership to bring together common issues and then carry these forward to the ACPG.

11. ANY OTHER BUSINESS

There was no other business discussed.

12. DATE OF NEXT MEETING

Following discussions in relation to suitable dates for the next two meetings of the Partnership, it was agreed that these would take place on:-

Wednesday 27th April 2016 at 10.00am and Wednesday 29th June 2016 at 10.00am, within the Council Chambers, Kilmory, Lochgilphead.

This page is intentionally left blank

THIRD SECTOR AND COMMUNITIES CPP STRATEGIC GROUP

Minutes of meeting held at Highlands and Islands Enterprise, Lochgilphead
(with VC links to Hill Street, Dunoon and Burnet Building, Campbeltown)
At 10.00am on Tuesday 24th November 2015

Present:

Argyll and Bute Council: Cllr Robin Currie (Chair), Colin Fulcher, Rona Gold (Items 6-12), Laura Macdonald (Items 1-6), David Rennie, Samantha Quarton, Anna Watkiss (Items 5-12)

Argyll and Bute TSI: Alistair McLaren

ABSEN: Ailsa Clark

Living It Up: Elaine Booth (Items 6-12)

HIE: Kirsten Logue

ABCAB: Gillian McInnes

Scottish Health Council: Alison McCrossan

In attendance: Rebecca Stokes (minutes)

<p>1. Welcome and Apologies Cllr Currie welcomed everyone to the meeting. <i>Apologies:</i> Shona Barton, Arlene Cullum, Mary-Louise Howat (Argyll and Bute Council); Glenn Heritage, Petra Pearce (Argyll and Bute TSI); Lana Stewart (Police Scotland); Alison Hardman (NHS Highland); David Cowley, James Hymas, William MacDonald (Scottish Fire and Rescue).</p>	
<p>2. Minutes of Meeting 26 August 2015 Minutes were agreed as accurate.</p>	
<p>3. Matters Arising <u>Item 3 – Matters Arising</u> Following the update on the integration of health and social care at the June meeting, Stephen Whiston agreed to answer any subsequent questions to allow the production of a FAQ sheet to be circulated to those who attended. This is still to be received from Stephen but will be circulated once available. Rona to contact Stephen for an update. <u>Item 4 – Partner Updates</u> Following the last meeting, it was agreed to invite Martin Turnbull, Youth Services Manager and Jeannie Holles, Adult Learning and Literacies Manager to become members of the group. Rebecca to check whether invitations were sent. <u>Item 7 – Big Lottery Fund</u> Judy Orr has informed Rona that there are no further updates on the Financial Inclusion project. <u>Item 11 – Integrated Care Fund update</u> Alison Hardman is still collating information regarding the successful applicants.</p>	<p>RG RS/RG</p>
<p>4. Third Sector Interface presentation – Alistair McLaren Alistair gave a presentation on the newly-formed Third Sector Interface (TSI), giving an overview of the role of the TSI, detailing its aims and outcomes and its involvement with the community. <i>Additional comments:</i></p> <ul style="list-style-type: none"> • ABSEN is still to fully complete the merger. The merger documents have been signed, but awaiting account information, which is currently being audited. • The TSI AGM takes place on 2nd December at The George Hotel, Inveraray, where they will be looking to recruit four new members onto the board. • £70k has been spent on the merger. The TSI is part-funded by the Scottish Government, but have to match fund. • Approximately 3,000 organisations are registered members of the TSI. 	

<p>5. Argyll and Bute Advice Network and Argyll and Bute Citizens Advice Bureau presentations – Gillian McInnes</p> <p><i>Argyll and Bute Advice Network (ABAN):</i> Gillian gave a presentation on ABAN, giving an overview of the online network, the services offered, and how referrals are made through the network, emphasising that information shared in the system is secure and trackable.</p> <p><i>Additional comments:</i></p> <ul style="list-style-type: none"> • It is only one of two advice networks in Scotland, and the group agreed that the network is a valuable resource. Partners were encouraged to promote the network: www.argyllandbuteadvice.net. • It was thought that ABAN may be useful in the resettlement of refugees in Bute. Samantha to contact Morag Brown. <p><i>Citizens Advice Bureau (CAB):</i> Gillian gave a presentation on the CAB, giving an overview of the role of the CAB, detailing its aims, the type of advice provided, the external funding brought into the area, and its links to the Single Outcome Agreement.</p>	SQ
<p>6. Updates</p> <p><i>Community Planning Partnership (CPP):</i> Samantha informed the group that the CPP annual report has just been signed off. A summary document of the report will also be available.</p> <p><i>LEADER:</i> Colin gave an update on the 2014-2020 LEADER programme. The Service Level Agreement between the Council and Scottish Government has been signed, however there is still no confirmed launch date and the Scottish Government have yet to issue technical guidance on how to operate the fund. It is hoped that the start date will be in February 2016 and that the 2020 timeframe will be extended. LEADER are also waiting on confirmation from HR regarding the advertising of Scottish Government funded posts (two Development Officers and two Compliance Officers). The LEADER programme will include a bid to run a small business support scheme, focusing on enterprise and farm diversification, and the European Maritime & Fisheries Funds (EMMF) will also be running alongside. An update will be provided at the next meeting.</p> <p><i>Alliance for Action Bute:</i> Alliance for Action is a programme being delivered by the Scottish Regeneration Forum (SURF) between 2013-2015 with support from the Scottish Government and Resilient Scotland Ltd. Rona talked to the written update, outlining the background, progress, and next steps of the Alliance for Action in Bute.</p> <p><i>Digital Infrastructure:</i> Anna talked to the written report, covering updates on next generation broadband, mobile communications and community projects. In terms of broadband, a number of rural areas have recently been listed as 'coming soon', so it is expected they will receive next generation broadband in approximately 6 months. A number of options are being tested in terms of internet connectivity and communications, including using television white space. To help keep both partners and communities updated on progress, it was agreed</p>	CF

<p>to circulate information on digital infrastructure through the CPP bulletin. Anna to send information for inclusion.</p> <p><i>Sub-group Event Planning:</i> Alistair has contacted members of the sub-group to arrange a meeting to discuss the proposed funding event in March 2016. The meeting will take place early December. The event will be funded by the Community Planning and Community Development team.</p> <p><i>Partner Updates:</i> Partner updates were tabled and noted.</p>	AW
<p>7. Communication and Webpages – Rona Gold</p> <p>There was no further update on the redesign of the Council website. Rona to contact Judy regarding a link on the homepage to the Community Support page. To help direct more traffic to the Community Support page, partners were encouraged to publicise the page (www.argyll-bute.gov.uk/community-support), and a link to it put on the Argyll Communities website. Alistair to contact IT regarding the Argyll Communities website.</p> <p>It was agreed to publicise the webpage through the CPP bulletin. David to send information for inclusion. It was also agreed to put out a press release regarding the Community Support page. David to contact the Communications team to arrange this.</p> <p>It was agreed at the last meeting to gather a list of partner websites to allow a database to be created, however there was a poor response to this, with only one partner providing information. Therefore partners were encouraged once again to send links to their websites and social media pages to Rebecca, along with reasons why the community visit that website/page.</p>	RG AML DR DR All
<p>8. Technology Enabled Care/Living It Up update – Elaine Booth</p> <p><i>ALISS (A Local Information System for Scotland) website</i> - Any resource can be added to the ALISS directory, and partners were encouraged to link to ALISS and to ensure details are up to date on ALISS directory. www.aliss.org</p> <p>A volunteer recruitment campaign will start in January 2016, which will list all groups that are currently recruiting volunteers.</p> <p><i>Florence “Flo” (Simple Telehealth) mobile phone texting system</i> – Patients are referred to the system by their GP. The system is being promoted to both health professionals and patients alike.</p> <p>Since the last meeting, the first diabetes patient has signed up, protocols are being written, and GPs are being informed of the service.</p>	
<p>9. Planning Our Future – Rona Gold</p> <p>RG talked to the presentation that was presented to Area Community Planning Groups regarding Service Choices, outlining why choices have to be made, and the consultation and decision process.</p> <p>Partners were encouraged to respond to the consultation and to encourage others to do the same. www.argyll-bute.gov.uk/planningourfuture</p> <p>It was asked whether the results of the consultation would be fed back to communities before the final decisions were made. It was thought that the timescale for doing so would be too tight, but the suggestion will be taken forward by Cllr Currie.</p>	Cllr RC
<p>10. What’s important to the third sector?</p> <p>There was no time to discuss this item. Rona to gather views of the Third Sector and Communities Group members by email.</p>	RG

11. AOCB There was no AOCB.	
12. Date of next meeting Wednesday 24 th February 2015 – Council Chambers, Kilmory at 10am	

DRAFT

Argyll and Bute Community Planning Partnership**Mid Argyll, Kintyre and the Islands Area Community Planning Group****10 February 2016**

Agenda Item 5

Area Community Planning Groups – Terms of Reference and Revised Ways of Working

Summary

The following report provides information relating to the implementation of the current Terms of Reference and the revised ways of working which have now been in operation for a period of one year. Members are requested to provide feedback on how they think the current processes are working which will be fed to the CPP Management Committee for comment.

1. Purpose

1.1 This report asks the Area CPG to consider and review the current Terms of Reference and ways of working.

2. Recommendations

2.1 The Area CPG is asked to provide feedback on the current Terms of Reference and the revised ways of working which have now been in operation for a period of one year.

3. Background

3.1 A review of Local Community Planning took place in July 2014, with the outcome of the review being a revised set of Terms of Reference and ways of working which was agreed by the Mid Argyll, Kintyre and the Islands CPG at the meeting held on 4 March 2015. One of the recommendations was that the revised ways of working were undertaken on a trial basis for a period of one year, with a review on their effectiveness being carried out by the CPP Management Committee and the Council's Policy and Resources Committee.

4. Detail

4.1 The Terms of Reference and the revised ways of working have now been in operation for the Mid Argyll, Kintyre and the Islands CPG for a period of one

year. In that time, the membership of the CPG has changed, and the meetings are now chaired by Mr Andy Buntin, Chair of Lochgilphead Community Council.

- 4.2 Part of the revised ways of working involved the introduction of a pre-agenda process which allows the Chair and Vice Chair to have input on the setting of the agendas in advance of the front sheet agenda being issued to the wider Group members. There is also a more structured format for the meetings, with the aim being that the CPG will consider the 2 Outcomes from the SOA that will be discussed by the CPP Management Committee at their next meeting. This has allowed for effective dialogue from the CPG to the Management Committee, and also facilitates the sharing of information in that forum. The CPP Management Committee then feeds information back to the CPG in the form of a highlight report which comes to every meeting.
- 4.3 The introduction of the SOA Locals has also taken place in the last year. The information in these is now used to facilitate discussion on the inclusion of agenda items for the CPG meetings, this has led to a number of interesting agenda items and discussions at the meetings.
- 4.4 At the CPP Management Committee held in September 2015, Members commented on the success of the local CPG's, highlighting the good work and information sharing which is taking place. It is also noted that there is a better engagement with the community, which is evident in that 3 of the CPG meetings are now Chaired by a member of the community, with the other CPG having a vice-chair from the Third Sector Interface.

5. Conclusions

- 5.1 Members are asked to consider the information contained in the report and to review the current Terms of Reference which are attached as an Appendix, and to give views on how they think the current processes are working which can be fed to the CPP Management Committee for comment.

6. SOA Outcomes

Not applicable. The report relates to the administration of the Area CPG.

Name of Lead Officer

Donald MacVicar, Head of Community and Culture

For further information, please contact:

Shirley, MacLeod, Area Governance Manager, Argyll and Bute Council

Tel: 01369 707134

Appendix – Terms of Reference.

- Appendix 1- Area Community Planning Groups Terms of Reference

Appendix 1

Argyll and Bute Community Planning Partnership

Terms of Reference: Mid Argyll, Kintyre and the Islands Area Community Planning Group

The Mid Argyll, Kintyre and the Islands Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership

It is an unincorporated partnership of agencies and organisations with membership drawn from the public sector, third sector, private sector, community organisations and partnerships that have an interest in Mid Argyll, Kintyre and the Islands

Purpose

Argyll & Bute is a large and diverse area. Communities inevitably have different issues even within the overall umbrella of a community plan for the whole area.

Area Community Planning Groups are the vehicle to ensure that there is effective community planning delivery at a local level by:

- Acting on behalf of the Full Community Planning Partnership via the Management Committee to oversee the implementation of Localised Delivery Plans which contribute to the delivery of the Single Outcome Agreement /Community Plan
- Acting on behalf of the community to ensure that local concerns and priorities are highlighted to the Full Community Planning Partnership via the Management Committee.

Role

The role of the Mid Argyll, Kintyre and the Islands Area Community Planning Group is to:

- Oversee the implementation of the Localised Delivery Plan for Mid Argyll, Kintyre and the Islands
- Encourage effective working across community planning partners at an area level
- Act as a conduit to ensure that local priorities are met and local issues addressed

Remit

The Mid Argyll, Kintyre and the Islands Area Community Planning Group has the authority to:

- contribute to the development of a Localised Delivery Plan for Mid Argyll, Kintyre and the Islands
- monitor progress of the Localised Delivery Plan with regard to the agreed outcomes on what is being done within Mid Argyll, Kintyre and the Islands
- provide the scrutiny role for the Full Community Planning Partnership within Mid Argyll, Kintyre and the Islands consider regular performance monitoring reports and provide information to the Argyll & Bute Community Planning Partnership Management Committee by submitting written reports . A nominated member may also attend a meeting with prior agreement from the chair to provide additional information should a specific issue of concern to the group be scheduled as an agenda item
- form short term working groups to undertake defined pieces of work as required by the group
- engage with communities within Mid Argyll, Kintyre and the Islands to understand their needs and requirements
- inform and consult on issues relating to Community Planning at an area level
- contribute to an annual report on progress on the agreed outcomes

Short Term Working Groups

Short Term Working Groups initiated by the Mid Argyll, Kintyre and the Islands area Community Planning Group must:

- be approved at a meeting of the Mid Argyll, Kintyre and the Islands Area Community Planning Group and its purpose recorded in the minute of the meeting
- have a named member of the Mid Argyll, Kintyre and the Islands area Community Planning Group acting as lead officer for the group
- have a list of members of the group agreed at inception
- have a clear objective agreed at inception
- have a clear remit agreed at inception
- have a clear output agreed at inception
- have a clear start and end date agreed at inception
- have an appropriate source of administrative support identified and agreed at inception
- have an appropriate funding package identified at inception where relevant and a named member of the short term working group undertaking financial responsibility for the initiative
- provide regular reports of activity and progress to the Mid Argyll, Kintyre and the Islands Area Community Planning Group
- any changes to the above must be approved by the Mid Argyll, Kintyre and the Islands Area Community Planning Group and recorded in the minute of the meeting

EQUAL OPPORTUNITIES

The Mid Argyll, Kintyre and the Islands Area Community Planning Group will seek to ensure that promotion of equal opportunities is central to its on-going activities

Criteria for Membership

- Membership is drawn from public sector, third sector, private sector, community organisations and partnerships operating within the Mid Argyll, Kintyre and the Islands area.
- Membership is open to all organisations public sector, third sector, private sector, community organisations and partnerships operating within the Mid Argyll, Kintyre and the Islands area with an interest in at least one of the six outcome areas of activity identified in Argyll and Bute Community Planning Partnership's Single Outcome Agreement (SOA).
- Organisations can self-nominate, be invited to join or have a statutory obligation to participate.
- In order to ensure democratic accountability, the Chair and Vice Chair from the Argyll & Bute Council Mid Argyll, Kintyre and the Islands Area Committee and one other Elected Member from an Argyll & Bute Council Mid Argyll, Kintyre and the Islands Area Committee Ward not already represented by the Chair or Vice Chair will sit as members of the group.
- In order to ensure democratic accountability, community councils situated within the Mid Argyll, Kintyre and the Islands area will sit as a member of the group. Subject to local needs, this may be individual community councils, or by way of a caucus arrangement agreed by the community councils situated within the Mid Argyll, Kintyre and the Islands area, or alternatively one community council representing all of the community councils on a rotational basis. The community council undertaking this role will be nominated by the other community councils within the area on an annual basis or more frequently if agreed locally.
- In order to comply with legislation which governs community planning in Scotland, some organisations have a statutory obligation to participate in community planning. The organisation will nominate the most appropriate person within their organisation to sit as a member of the group.
- In order to reflect the needs of the community and range of activities covered by the Localised Delivery Plan, other organisations and partnerships operating within the local area are also able to sit as members of the group.
- In order to obtain a balanced representation of the above and to ensure a community focussed approach, a ratio of no more than 50% public sector membership should be maintained throughout the lifetime of the group.
- The representatives ought to be able to speak on behalf of their organisation and where appropriate commit funding and other resources to local partnership activity.
- Membership should reflect the needs of the community and can therefore change subject to approval by a simple majority vote of the other members of the group.

Role of Members

Mid Argyll, Kintyre and the Islands Area Community Planning Group members have the following responsibilities:

- To attend the scheduled Mid Argyll, Kintyre and the Islands Area Community Planning Group meetings.
- Consistency in attendance by members is necessary to build momentum and progress the activities of the group. Members will be encouraged to appoint substitutes to attend meetings on their behalf if they are unable to attend.
- To communicate information relating to the Mid Argyll, Kintyre and the Islands Area Community Planning Group with other members and officers within their own organisation and other organisations operating within the area of activity they represent.
- To communicate information relating to their organisations area of activity to other members of the Mid Argyll, Kintyre and the Islands Area Community Planning Group at meetings.
- To raise community planning related issues (that is issues related to Argyll and Bute Community Planning Partnership's SOA) on behalf of the community at Mid Argyll, Kintyre and the Islands Area Community Planning Group meetings.
- To contribute to the development, on-going monitoring and review of the Mid Argyll, Kintyre and the Islands SOA Local Plan.
- To participate in short term working groups as required.

Meetings

Chair

- The Chair and Vice Chair of the Mid Argyll, Kintyre and the Islands Area Community Planning Group will be elected by the members of the group and will be appointed for a period of two years.
- Nominations for the Chair and Vice Chair positions will be proposed and seconded by Mid Argyll, Kintyre and the Islands Area Community Planning Group members. Each member will have one vote and a simple majority vote will determine the outcome of the election process.
- The elected Chair, or in their absence, the Vice-Chair shall preside over the meeting. If both are absent, partners will choose a member from the floor to preside.
- Members should respect the authority of the Chair who will decide matters of order, competency, relevancy and urgency.

Quorum

- The quorum for a meeting will be 5.
- If a quorum is not present within 10 minutes of the scheduled start of a meeting or if at any point after a meeting has commenced attendance falls below the quorum the meeting will be declared inquorate.
- If a quorum is not present, at the Chairperson's / Vice-Chairperson's discretion, the meeting shall proceed and any decisions taken will be homologated at the next meeting.
- For purposes of the quorum, participation of partners by video-conferencing or telephone conference links will be considered as present.

Frequency of Meetings

- The Area Community Planning Groups of the CPP will normally meet once each quarter (4 times each year).
- These meetings will normally be held in February, May, August and November.
- Where business requires, further meetings can be called with agreement of the Chair subject to the required notice being given.

Conduct of Meetings

- Meetings of the Mid Argyll, Kintyre and the Islands Area Community Planning Group will be held in public.
- Observers can only participate in discussion with the agreement of Chair.
- Members must declare any conflict of interests at the start of a meeting and take no part in the consideration of the relevant item.
- Observers wishing to participate in discussion must declare any interest in the subject under discussion.
- All meetings will be minuted and a minute made available through the Council's website and available from a link through the community planning partnership website.
- Meetings of the Area Community Planning Groups will be conducted in accordance with the lead partner's (Argyll & Bute Council) standing orders for meetings subject to any necessary changes as set out above (mutatis mutandis).

Decision making

- All members of the group have equal status
- Each member has one vote
- The Chair retains the casting vote
- All decisions must be clearly minuted with a brief summary of the discussion and reason for decision recorded as well as the outcome
- The minutes should clearly record who or whatever organisation is responsible for action
- Observers and persons attending the meeting in an advisory capacity may provide information but are not part of the decision making process and are not able to participate in a vote

Accountability

The Mid Argyll, Kintyre and the Islands Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and is accountable to the following bodies:

- Full Community Planning Partnership via the Management Committee
- Community within its local area
- Argyll & Bute Council as lead partner of Community Planning.

Support

The Mid Argyll, Kintyre and the Islands Area Community Planning Group will be supported by:

- A Lead Officer, Argyll and Bute Council Community Governance Manager, to facilitate and promote the smooth operation of the group and work closely with group members

to ensure a supportive structure, which responds to the needs of the members in addressing issues.

- Administrative support, organising meetings, taking minutes and associated administrative support will be provided by Argyll and Bute Council, Governance & Law.
- A Local Community Development Officer will have a key role, working in partnership with organisations in the support of community groups, organisations and individuals, particularly those who do not traditionally engage in community issues, to participate in local community planning.

Issue of Papers

- The agenda and papers for the Mid Argyll, Kintyre and the Islands Area Community Planning Group will normally be issued 14 days prior to the date of the meeting.
- The Chair can agree to accept late papers.
- The draft Agenda detail will normally be circulated four weeks in advance to allow members to propose items for inclusion
- The agenda and papers will be published on the Argyll & Bute Community Planning Partnership website, the Argyll & Bute Council website and available from a link through the community planning partnership website.

Communications

The Mid Argyll, Kintyre and the Islands Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and will follow the guidance set out for Area Community Planning Groups within Argyll & Bute Community Planning Partnership's Communication Strategy.

Winding Up

The Mid Argyll, Kintyre and the Islands Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership.

- If the Argyll & Bute Community Partnership is dissolved, the Mid Argyll, Kintyre and the Islands Area Community Planning Group will cease to exist by default
- If a review of Argyll and Bute Community Planning Partnership delivery structure should recommend that Area Community Planning Groups should be dissolved to facilitate a new delivery structure, the decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with the Area Community Planning Groups and Argyll & Bute Council as lead partner for community planning within the area.
- Area Community Planning Group members may initiate a proposed wind up of the group by submitting a report outlining the reasons why it was felt the group was no longer required to the Management Committee in the first instance. The decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with Argyll & Bute Council as lead partner for community planning within the area

Approved and adopted at the Mid Argyll, Kintyre and the Islands Area Community Planning Group meeting held on 4 March 2015

Argyll and Bute Community Planning Partnership**Mid Argyll, Kintyre and the Islands Area Community Planning Group****10 February 2016****Agenda Item 7(a)**

Argyll and Bute Strategic Community Learning and Development Partnership

Summary

Building on the work of the Community Learning and Development (CLD) Strategic Partnership in responding to the Strategic Guidance for Community Planning Groups (2012), the web based CLD Plan was published in September 2015 as required.

This is a very brief report - the Partnership will be in a position to offer a full report to all Area Community Planning Groups in May 2016.

1. Purpose

- 1.1** The purpose of this report is to inform Area Community Planning Group members about the progress of the work carried out by the Argyll and Bute Strategic CLD Partnership with the publication of a web based Community Learning and Development (CLD) Plan.

2. Recommendations

- 2.1** Area Community Planning Group members are invited to note the contents of this report.

3. Background

- 3.1** In 2012 the Scottish Government published the 'Strategic Guidance for Community Planning Partnerships: Community Learning and Development (CLD)', in order to strengthen the basis of CLD so that it is "delivered as a consistent central element of public services in Scotland...and will be based on a continuing dialogue with key stakeholders".
- 3.2** Legislation to support the Guidance was issued to Education Authorities in 2013. One of the requirements of the legislation was to publish, no later than the 1st September 2015, a 3 year CLD

Plan.

- 3.3** In 2013 a new CPP Sub Group, the 'Argyll and Bute Strategic CLD Partnership' was formed to take forward the CLD Strategic Guidance, and develop the required CLD Plan. A web based format was developed for the Plan. This is now published at www.cldplanning.com. The web based format was designed to make the Plan readily accessible to the public and to partners. The contents of the Plan are appended (see appendix 1).

4. Detail

- 4.1** The CLD Strategic Guidance (2012) lays responsibilities on CPPs regarding its implementation; these responsibilities are supported by legislation laid on the Education Authority, in the form of the Scottish Statutory Instrument (SSI): 'The Requirements For Community Learning and Development (Scotland) Regulations 2013'.
- 4.2** The CLD Strategic Guidance is designed to:
- Strengthen CLD provision, and the use of the CLD approach, at a time of public service reform, and
 - Ensure that communities, particularly those who are disadvantaged, have access to the CLD support they need to make positive changes, in their lives and their communities, through learning.
- 4.3** The legislative duties laid on the Education Authority include a requirement to publish a 3 year Plan which details how CLD provision will be co-ordinated by partners, and the actions that will be taken to address need.
- 4.4** The Argyll and Bute Strategic CLD Partnership includes representation from: Argyll College; Argyll and Bute Council (Adult Learning and Literacies Services, Community Development Team, Libraries, Education Services and Youth Services); The Third Sector Interface; Skills Development Scotland; Fire Scotland; Police Scotland; NHS; and DWP/Job Centre Plus.
- 4.5** The Partnership interrogated a number of sources to gather evidence of need. These included some comments from Area Community Planning Groups (from initial SOA Local discussions). It is hoped that these will be added to over time, as the Plan is intended to be a 'live' document.
- 4.6** Partner representatives from the CLD Partnership have developed a number of new priority actions to address those learning needs identified. These actions are now entered into the Plan. The Partnership's intention is that new actions will be limited in number

but based on high level information and carried out so as to benefit from strategic partnership working. The Plan also referenced the most relevant actions from the SOA, so as to give a more rounded picture of CLD activity in the area.

- 4.7** There are facilities for reporting progress embedded in the web based Plan. These are currently accessible via a 'log-in' for participating partners who have lead responsibilities for actions. Partners are completing these when required
- 4.8** The Partnership will be meeting in April 2016 to decide on key changes to the activities referenced from the SOA when the revised SOA Delivery Plan have been confirmed. The Partnership will then be in a position to make a full report to the Area Community Planning Group, and will be seeking their views on the content of the Plan.

5. Conclusions

- 5.1** The basic duties and responsibilities of the Strategic Guidance for CLD, and its associated legislation, have been fulfilled up to the present time. Continuing monitoring and input from partners, communities and other stakeholders should ensure that the learning needs of the community, and of its vulnerable groupings in particular, continue to be addressed effectively.

6.0 SOA Outcomes

- Outcome 3
- Outcome 5

Name of Lead Officer

Cleland Sneddon, Executive Director, Community Services
Tel 01546 604112

For further information please contact:

Jeannie Holles, Community Learning Manager, Argyll and Bute Council,
Lochgilphead CE Centre, Manse Brae, Lochgilphead, PA31 8XQ
Tel 01546 604753

Appendices

Appendix 1

WEB-BASED CLD PLAN: (PUBLISHED AND UNPUBLISHED) PROJECTS TO
ADDRESS IDENTIFIED GAPS: OCTOBER 2015

WEB-BASED CLD PLAN: (PUBLISHED AND UNPUBLISHED) PROJECTS TO ADDRESS IDENTIFIED GAPS: OCTOBER 2015
In alphabetical order according to the reference number

Ref *	Title	Identified Need	Partner involvement	Key actions:
adpplan13-16	Young people and substance misuse needs assessment	tbc	Argyll and Bute Alcohol and Drugs Partnership tbc	<ul style="list-style-type: none"> tbc
ava13-04-15	Disclosure Processes and Procedures	Reduce confusion and mystique surrounding Disclosure and Protection of Vulnerable Groups (PVG) processes	Argyll and Bute Third Sector Interface Argyll Voluntary Action	<ul style="list-style-type: none"> Reduce confusion and mystique surrounding Disclosure/PVG services Increase awareness of AVA's Intermediary Services Ensure where applicable that appropriate Disclosures/PVGs are carried out Ensure vulnerable adults and children are protected through appropriate use of Disclosure/PVG services
cldstratpship01	Digital skills for financial capability, including preparation for Universal Credit	As a result of Welfare Reform, basic computer skills are now very important to people claiming a variety of benefits, including jobseekers. With the advent of Universal Credit (UC), all benefits that are included will require an online claim to be made. This plan aims to help people, whether they live in a town or an isolated rural area, to access the learning they need.	ABC Education CLD Adult Learning Service, SDS, DWP/Job Centre Plus	<ul style="list-style-type: none"> Provide tutor support to learn basic computer skills in all main population centres Roll out programme of tutor support for adults in basic computer skills in rurally isolated schools Partnership work ensures all participating partners' staff are trained to have awareness of Universal Credit requirements

cldstratpship02	Employability: partnership work to improve services and outcomes for people seeking work	The number of adult jobseekers aged 25+ is 5 to 6 times greater than those aged 18-25 in Argyll and Bute, indicating a considerable need for support for the older age groups. The Council's Adult Learning team and Job Centres provide a range of services in the Job Clubs held in the main towns in Argyll and Bute. There is scope to build more structured joint planning, closer linkages and involvement of other agencies.	CLD Adult Learning Service, DWP/Job Centre Plus	<ul style="list-style-type: none"> • Closer partnership working to expand and improve the range of services available in Job Clubs • Work with partners and source funding to provide outreach employability-related learning opportunities in isolated rural communities
cldstratpship03	Employer engagement to improve alignment of learning opportunities with employers' needs	Partners' knowledge of employers' recruitment and training needs should be increased to better facilitate alignment of learning opportunities for employability	CLD Adult Learning Service, DWP/Job Centre Plus	<ul style="list-style-type: none"> • Partners engage with employers in agreed locations to improve our knowledge of their recruitment and training needs
cppc14-25	DRAFT Employability and childcare	Lack of childcare has been identified as a barrier to finding and sustaining employment across Argyll and Bute	ABC Education Service, Early Years Service, Adult :Learning Service, DWP/Job Centre Plus	<ul style="list-style-type: none"> • Increased access to childcare for adults wishing to return to work

cppc14-34	Improving access to adult learning	Improved access to courses and other adult learning provision in our communities	Argyll College, Libraries, ABC Adult Learning Service	<ul style="list-style-type: none"> • Better partner understanding of provision and signposting • Optimal use of venues by partners • Improved support to remove barriers to individuals accessing courses
cppc14-36	Volunteer Recruitment	Problems associated with recruitment of volunteers are universal across Third Sector, and include anxieties on fear of litigation, and issues around identifying and matching volunteers and voluntary opportunities/groups	Argyll Voluntary Action, ABC Community Development Team	<ul style="list-style-type: none"> • Increase and retain the number of volunteers across all community-led initiatives • Reduce the perception of fear of litigation, especially when volunteering with vulnerable individuals • Ensure that volunteers feel valued • Promote the mental health and wellbeing benefits of volunteering
cppc14-37	DRAFT Youth Engagement	Increase and improve the links between Youth Forums and the Council	ABC Education, Youth Services	<ul style="list-style-type: none"> • Increase and improve the links between Youth Forums and the Council
cppc14-47	Community Awareness of Support Services	Address perceived lack of awareness of Support Services for community groups	Argyll and Bute Third Sector Interface	<ul style="list-style-type: none"> • Increase/raise awareness of Community Support services
hmireports2014	Community Action Planning	Learning community partner organisations would benefit from working together more systematically to develop a better overview of trends and needs in the learning community. This would support partners to develop their skills in community action planning and, where appropriate, working with them to engage with communities to create	Argyll and Bute Council Third Sector Interface Housing Associations	<ul style="list-style-type: none"> • Build on the success already achieved in communities that have initiated community action planning, and encourage other communities to engage in the approach. • Raise awareness within the Council and other Community Planning partners of the benefits of a community action planning approach and how this approach can help both communities and statutory

		action plans		<p>organisations to achieve their objectives.</p> <ul style="list-style-type: none"> • Encourage a joined up approach to community engagement and action planning that puts the community at the forefront of the process to improve their surroundings and amenities. • Try to ensure local Community Action Plans (CAPs) are better aligned with statutory plans, in particular the Single Outcome Agreement (SOA), in terms of language and categories. • To provide training to community organisations interested in a community action planning approach.
literacyforum01	DRAFT Parental Engagement			<ul style="list-style-type: none"> •
stratguid2012	Partnership working to secure CLD provision in Argyll and Bute	The CLD Strategic Guidance 2012 requires that community learning and development provision is secured in every area across Scotland, so that communities are consulted about what they want to be able to learn, and can get access to the learning they need. In Argyll and Bute, the strategic CLD Partnership is responsible for ensuring that the Guidance is implemented.	CLD Partnership partners	<ul style="list-style-type: none"> • The CLD strategic Partnership continues to meet at least quarterly to ensure implementation of the Guidance • The process of implementation is based on consultation with communities, priority groups and partners • The Partnership publishes a CLD Plan every three years that takes account of learning needs expressed in consultations, and, wherever possible, addresses any gaps in provision through joint working
tsc-14	Building the Capacity of Voluntary	tbc	ABC Community Development	<ul style="list-style-type: none"> • Facilitate opportunities for representatives from voluntary management committees to network and share information/best

	Committees Running Community Managed Facilities		Team	<p>practice.</p> <ul style="list-style-type: none"> • Create a database of contacts for community managed facilities, particularly village halls and community centres. • Circulate information regarding funding and income generation opportunities. • Raise awareness of the Scottish Council for Voluntary Organisation (SCVO) Keystone quality awards for community managed facilities. • Mentor a minimum of one voluntary committee to achieve a keystone award by 2017
--	---	--	------	--

*Reference key: example: 'cppc14-34' refers to the CPP Consultations report 'Argyll and Bute – a good place to live, work and play?' 2014, p 34.

SOA OUTCOMES REFERENCED INTO THE PLAN:

From Outcome1 'The economy is diverse and thriving'

1.8.3 To optimise public sector employment and training opportunities including work experience, apprenticeships, graduate placements, research etc.

From Outcome 3 'Education, skills and training maximises opportunities for all'

3.1.2 Develop a wider range of qualifications for the Senior Phase to support schools and pupils with course options that reflect local labour market employment opportunities and opportunities for progression to further study.

3.2.2 Increase the number of planned work placements for Senior Phase pupils.

3.4.1 Increase the number of young people engaged in youth forums/CPP decision making process

3.4.3 Increase the number of young people engaged in volunteering.

3.6.2 Develop the Argyll Young entrepreneurs website to support young entrepreneurs.

3.6.3 Increase the capacity of community groups.

3.6.4 Provide the opportunity for adults to participate in certificated courses across Argyll and Bute.

- 3.6.6 Support adults to access learning opportunities and progression so that they gain skills and confidence with a particular focus on digital literacy.
- 3.6.7 Improve the learning and skills needs of people seeking a pathway to employment, education or training.
- 3.6.8 Provide opportunities for older people to be involved in community projects.

From Outcome 4 'Children and young people have the best possible start'

- 4.3.5 Work together to offer all children and young people a wide range of educational experiences which challenge and support appropriately, developing the whole child.

From Outcome 5 'People live active, healthier and independent lives'

- 5.6.3 Reducing inequalities through employment/employability.

From Outcome 6 'People live in safer and stronger communities'

- 6.6.5 Communities are empowered through peer, social and third sector communities to work and play together and to have a voice which is heard.

Argyll and Bute Community Planning Partnership**Mid Argyll Kintyre and the Isles Area Community Planning Group****10 February 2016****Agenda Item 7b**

EDUCATION STANDARDS AND QUALITY REPORT 2014/15

Summary

The report presents the major achievements made within Education in Argyll and Bute across the session 2014/15 and includes the SQA examination results for pupils who sat examinations in May/June 2015.

The full report will be available to view on Argyll & Bute Council website <http://www.argyll-bute.gov.uk/education-and-learning/education-performance-and-standards>

1. Purpose

The purpose of this report is to provide Community Planning Group on the progress being made within Education in Argyll and Bute.

2. Recommendations

It is recommended that the Community Planning Group:

- note the continuing progress made in relation to Education within Argyll and Bute, and
- note the commitment of staff and the success and achievements of our children and young people.

3. Background

The Community Services Committee at its meeting on 10 December 2015 endorsed the Education Services Standards & Quality Report for session 2014/2015.

The report is presented in a revised format based around the principle high level questions as outlined within Quality Management in Education (QMIE), the self- evaluation framework used by the Education function of the Local Authority.

4. Detail

The Education Service reports on its quality and standards on an annual basis. The report appended to this document details progress made across the service in relation to the actions outlined in the Education Action Plan for 2014/15.

Particular successes highlighted within the appended report include:

- Improved results overall in National 4, Higher and Advanced Higher awards;
- Delivery of a greater range of wider achievement qualifications across our schools including:
 - Award Scheme Development Accreditation Network;
 - British Safety Council Basic Food Hygiene Certificate;
 - Duke of Edinburgh;
 - John Muir Award, and
 - The Saltire Award scheme.

- 91% of young people entered a positive destination post school;
- The number of schools receiving recognition and awards at local and national level. Particularly notable is the success of St Mun's Primary at the Rolls Royce Science Awards and Dunoon Primary at the Microsoft Awards
- Every child and young person in Argyll and Bute has a Named Person;
- A draft literacy policy has been developed and will be finalised following analysis of the self-evaluation activity undertaken as part of the validated Self Evaluation (VSE) process for Educational Psychology Services;
- Use of the Sharing Argyll Learning Initiatives, online resource, to promote quality Professional Learning Opportunities for all staff including our valued supply teachers;
- Two days training to cluster numeracy representatives from our Numeracy Hub Champion;
- All local area facilitators were trained in the use of the assessment and moderation toolkit;
- There is a greater emphasis in establishments on joint planning and reviewing of learning improving consistency of expectations for learner achievement;

- Primary establishments across Argyll and Bute have further developed and refined their curriculum plans to provide learning that is cohesive and relevant for children.
- Pupils in 98% of schools are experiencing 2 hours or 2 periods of quality PE which is enhancing their health and well-being;
- The revised Staged Intervention Policy brings together key aspects of practice and legislation relating to ASN and GIRFEC (Getting it right for Every Child).
- A framework model for leadership development at all stages of a teacher's career has been established with targeted support for:
 - pre-career teachers on the Post Graduate Programme provided in partnership with University of Highlands and Islands;
 - Newly Qualified teachers undertaking the Teacher Induction Scheme in Argyll and Bute;
 - Non-promoted teachers who lead aspects of school development;
 - Teachers seeking leadership roles and promoted posts;
 - Aspiring Head Teachers (through the 'Into Headship' Programme delivered in partnership with the University of Highlands and Islands and the Scottish College for Educational Leadership);
 - Newly promoted Head Teachers, and
 - Experienced Head Teachers.

What are we going to do next?

- As part of the Authority approach to securing improvement for all learners the Education Service will continue to work with individual schools through a comprehensive programme of support and challenge. Key approaches include:
 - an expectation that all Head Teachers will submit their initial analysis of their school's results to the Education Service following the initial release of results by the SQA in August;
 - members of the Education Team undertake a comprehensive review of the attainment sets for schools, including

discreet subject areas, identification of key trends: positive and negative, three year averages and subject trends, and

- meaningful discussion of the outcome of statistical analysis of school reports between the Authority and individual schools.
- Central staff and schools will further develop and promote *Skills for Work* and Partner Achievement Qualification opportunities thereby extending partnership working and wider achievement qualifications;
- Continue to work with young people and partner stakeholders to further increase the percentage of young people achieving sustained positive destinations;
- Support and positively promote engagement with national education awards in order that the work of pupils, schools and staff is celebrated, acknowledged and recognised;
- Through the Literacy Forum and activities arising from the attainment challenge across schools, increase the focus on evidence based interventions at the early primary stage;
- Schools will undertake focused activity to raise attainment on an aspect of reading, writing or numeracy in preparation for full implementation of the National Improvement Framework;
- Undertake focused pieces of work to evidence that technology in the classroom has a positive impact on attainment and achievement;
- Seek opportunities to work in partnership with colleagues from other authorities, Education Scotland, HMIE, SQA;
- Further develop the Assessment and Moderation Toolkit to cover all curriculum areas and increase coverage of the toolkit at third level;
- Support schools to engage staff, parents and the wider community in developing sustainable partnerships for learning that will impact on learner achievement;
- Support staff and schools to build capacity to meet the needs of our most vulnerable young people within our own establishments, further reducing the number of children placed in educational establishments outside the Authority;
- Support schools to further develop their understanding of the increased expectations from

Education Scotland quality indicators 5.1, The Curriculum and 5.9, Improvement through self-evaluation;

- Work with colleagues in all schools and establishments to develop leadership at all levels, and
- We will continue to work with schools to focus on raising attainment and achievement for all pupils.

5. Conclusions

The next Standards & Quality Report will be reported to Community Services Committee in December 2016 reporting on progress in session 2015/16.

6.0 SOA Outcomes

Outcome 3: education, skills and training maximises opportunities for all

Name of Lead Officer

Cleland Sneddon

Executive Director of Education

For further information please contact:

Ann Marie Knowles, Head of Service: Education

Tel: 01369 708474

email: annmarie.knowles@argyll-bute.gov.uk

This page is intentionally left blank

Standards and Quality in Argyll and Bute Schools 2014/15

Community Services: Education



Contents

	Page No.
Forward	3
Section 1: Introduction	4
Section 2: Context	5
Section 3: Legislative Duty and Service Aims	7
Section 4: What key outcomes have we achieved?	11
Section 5: How well do we meet the needs of our stakeholders?	23
Section 6: How good is our delivery of Education processes?	37
Section 7: How good is our Management?	39
Section 8: How good is our Leadership?	41
Section 9: How good is our capacity to improve?	44

Foreword

Welcome to this Standards and Quality Report 2014/15 for Argyll & Bute Council's Education Service.

This report is aimed at providing the reader on how our service performs. It highlights the many excellent developments in the service and recognises the dedication of staff, pupils, parents and wider partners in supporting our young people "to be ambitious and realise their full potential".

From the busiest Town Centre to Highland Glen or to the most remote Island, Education Services deliver a pathway to achieving the highest attainment in some of Scotland's most challenging and unspoiled environments. As Policy Lead I believe that our staff and our children and young people are the greatest assets we have and I congratulate them all.



Councillor Rory Colville
Policy Lead
Education and Lifelong Learning

Section 1: Introduction

- 1.1 Argyll and Bute, the second largest local authority by area covers approximately 9% of the total land area of Scotland. Argyll and Bute has the third sparsest population density (0.13 persons per hectare). The population of 87,660 (NRS 2014 MYE) is scattered across an area of just under 2,700 square miles. It is approximately 100 miles long from the Isle of Coll in the north to Southend in Kintyre, and 90 miles wide from Bridge of Orchy in the east to the Isle of Tiree in the west.

More than half of Argyll and Bute's population live in rural areas, as classified by the Scottish Government's Urban-Rural Classification (2013-2014). A further 32% per cent live in communities with populations between 3,000 and 10,000 people designated as small towns. Less than a fifth of the population live in an urban area with a population of over 10,000 people.

Argyll and Bute is an area of outstanding natural beauty with mountains, sea lochs, and 23 inhabited islands. The geography provides challenges for service delivery, particularly in communications and transport.

1.2 The Scottish Index of Multiple-Deprivation (SIMD)

The SIMD 2012, produced by the Scottish Government, identifies small-area concentrations of multiple-deprivation across Scotland. The SIMD is produced at datazone level, with datazones being ranked from 1 (most deprived) to 6,505 (least deprived).

Of the 122 datazones that cover Argyll and Bute, 10 were ranked as being in the 15% most overall deprived datazones in Scotland.

These ten datazones are located in Argyll and Bute's towns:

- Two each in Helensburgh, Rothesay and Campbeltown
- Three in Dunoon
- One in Oban.

The SIMD measures deprivation on seven domains, as well as providing an overall measure of multiple deprivation. One of the seven domains is the 'geographic access domain', which measures access to a range of basic services.

Of Argyll and Bute's 122 datazones, 53 are within the 15% most access deprived datazones in Scotland. Between them, they include 45% of Argyll and Bute's total population. The most access deprived datazone in Scotland covers the islands of Coll and Tiree.

Argyll and Bute Council's Vision 'Realising our Potential Together' is underpinned by 4 key values:

- We involve and listen to our customers and communities;
- We take pride in delivering best value services;
- We are open, honest, fair and inclusive; and
- We respect and value everyone.

Section 2: Context

- 2.1 Community Services is the largest of the services within Argyll and Bute and accounts for approximately 56% of the total expenditure of the Council. The Council offices are located in Lochgilphead with three education offices based in Dunoon, Oban and Helensburgh.

Within Community Services, Education is statutorily, required as prescribed in the 'Standards in Scotland's Schools etc. Act 2000' to provide school education for every child of school age to support the development of the personality, talents and mental and physical abilities of the child to his or her fullest potential.

The service is currently responsible for:

- Seventy two primary schools;
- Four 3-18 schools;
- Five secondary schools;
- One joint campus;
- One school for pupils with complex additional needs, and
- Two Early Learning and Childcare centres.

61% of Argyll and Bute primary schools have a FTE (full time equivalent) of 3 or less teachers covering the 5 to 12 age group.

The total school pupil roll stands at 10,575 (September 2014 Census), consisting of 5,770 primary pupils, 4785 secondary pupils and 20 pupils in the school for pupils with complex additional needs. This compares with a total pupil roll of 10,670 in 2013/14, 10,767 in 2012/13, 11,065 in 2011/12 and five years earlier 11,292 in 2009/10. In addition there are 793 pre-school children. These children are in two Council Pre-School Centres and fifty one Pre-School classes. A further 654 children are catered for in twenty three voluntary, privately and independently managed Pre-School establishments.

Our children and young people are supported in their learning by:

- 865.55 FTE teachers;
- 79.63 FTE classroom assistants;
- 153.91 FTE ASN assistants;
- 15.44 pupil support assistants;
- 116.68 clerical assistants;
- 10.00 FTE librarians in secondary schools, and
- 30.10 FTE technicians.

Early Learning and Childcare is available within fifty one Services provided in Schools. These fifty one Services are managed by the Head Teachers. The largest services are supported by four Lead Childcare and Education Workers. The two Pre-School Centres are managed by Heads of Centre, supported by a Senior within each provision. In addition 136 childcare and education workers (89.56 FTE) are employed. The Early

Years Service commissions an additional twenty three services to deliver Early Learning and Childcare.

Youth work activities are delivered in every area by Community Learning Development; Youth Workers (9.5FTE) and Youth Work Assistants (4.4FTE).

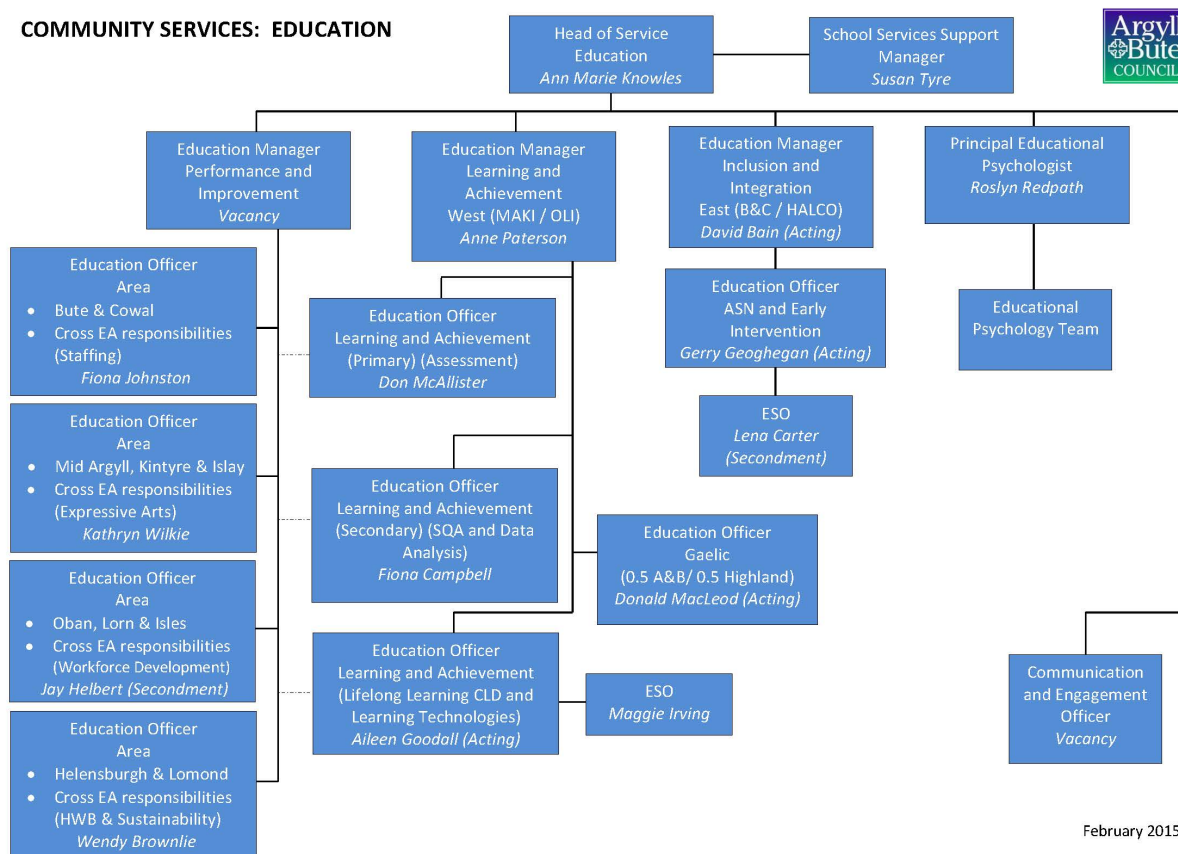
A range of provisions to support the needs of children and young people, identified as having severe and complex needs, as described in the Additional Support for Learning (ASL) Act are available across a number of schools within the Authority.

The majority of children and young people with additional support needs, including those with complex needs, access their education provision in their local pre-school centre or mainstream school. The Pupil Support Service and Educational Psychology Service provide advice, guidance and training to staff on meeting additional support needs in mainstream settings, as well as offering guidance on the implementation of effective universal early intervention approaches. In addition, these services work along with others, following the Getting it Right for Every Child (GIRFEC) practice model, to provide direct support to pupils and families, as required.

Gaelic Medium Education is available in six pre-school and primary establishments at Bowmore, Rockfield, Salen, Sandbank, Strath of Appin and Tiree with continuity and progression of language skills in the five associated secondary establishments.

All schools, with the exception of one very small primary school, have a Parent Council as anticipated and defined within the Scottish Schools (Parental Involvement) Act 2006.

Following Community Service Committee approval in February 2014 a revised Education Management Structure, as detailed in the organisational structure below, came into place.



Section 3: Legislative Duty and Service Aims

- 3.1** The context for the planning of services within Education Services includes national priorities and developments, local priorities for Argyll & Bute identified through the Council Plan and the priorities contained within the Single Outcome Agreement agreed with Community Planning Partners.

The Standards in Scotland's Schools Etc Act, 2000 sets out the national agenda for Education. The act provides an improvement framework for Scottish Education.

The improvement framework operates at three levels- national government, local government and individual schools. The national approach for improvement in Scottish Education has been updated since the introduction of the Act in 2000 and now includes:

- The Journey to Excellence;
- Curriculum for Excellence;
- How Good is Our School?
- The Child at the Centre, and
- How Good is our Community Learning and Development?

- 3.2 The Journey to Excellence, How Good is Our School? and The Child at the Centre**

These national publications bring together the principles of self-evaluation, improvement planning, and school effectiveness and improvement.

Councils are required to address, through local improvement objectives, National Priorities established by the former Executive. Schools are required to ensure that their improvement plans take account of the local improvement objectives.

The aim of **How Good is Our School?: The Journey to Excellence** is to provide practical support for all those schools and early education centres which are now ready to make that step from change from good to great. This change of perspective from aiming for very good to aiming for excellent is a sign that the quality culture within Scottish schools has matured, that Scottish Education is ready to take self-evaluation to the next level.

- 3.3 Curriculum for Excellence**

Curriculum for Excellence sets out an aim where: *“all children develop their capacities as successful learners, confident individuals, responsible citizens and effective contributors to society.”*

3.4 The Education (Additional Support for Learning) (Scotland) Acts 2004 and 2009

The Education (Additional Support for Learning) (Scotland) Act 2004 provides the legal framework for identifying and addressing the additional support needs of children and young people who face a barrier, or barriers, to learning. The Act aims to ensure that all children and young people are provided with the necessary support to help them work towards achieving their full potential. Collaborative working among all those supporting children and young people is promoted and the Act sets out parents' rights within the system. The 2004 Act was amended by the Education (Additional Support for Learning) (Scotland) Act 2009.

3.5 Children and Young People (Scotland) Act 2014

This Act aims to strengthen the rights of children and young people in Scotland by encouraging Scottish Ministers and Public Bodies to think about these rights and how they relate to their work. It has also created new systems to support children and young people and to help identify any problems at an early stage, rather than waiting until a child or young person reaches crisis point. This includes identifying a Named Person for every child and giving guidance on planning to support their agreed needs.

The Act is very wide-ranging and also:

- Increases the powers of Scotland's Commissioner for Children and Young People;
- Makes changes to early learning and childcare;
- Provides extra help for looked after children and young people in care, and
- Provides free school dinners for children in Primaries 1-3.

3.6 The Equality Act 2010

The Equality Act places a duty on education authorities to ensure that children and young people are not discriminated against and to ensure that they are able to have full access to the physical environment, the curriculum and information. All services for children and young people – Health, Education, Police, Social Work, Housing and voluntary organisations are required to adapt and streamline their systems and practices to improve how they work together to support children and young people.

3.7 The Scottish Schools (Parental Involvement) Act 2006

This Act aims to provide parents and carers with every opportunity to become more involved in their children's education.



3.8 Gaelic Language (Scotland) Act 2005

The Gaelic Language (Scotland) Act 2005, *Achd na Gàidhlig (Alba) 2005* gives formal recognition to the Scottish Gaelic Language. The Act aims to secure Gaelic as an official language of Scotland that commands equal respect with English language, by establishing Bòrd na Gàidhlig as part of the Government Framework in Scotland and also to produce National Gaelic Language Plans that provide strategic direction for the development of the Gaelic language.

National Gaelic Language Plan 2012-17

Bòrd na Gàidhlig has a duty to prepare a National Gaelic Language Plan and to take a lead in delivering aspects of it. There is also a clear role for Gaelic speakers, public bodies, local authorities, Gaelic organisations and others to work with the Bòrd in ensuring the Plan is implemented as fully as possible. The National Gaelic Language Plan, 2012-17, is a strategy for the growth of the Gaelic language. It seeks to secure an increase in the number of people learning, speaking and using Gaelic in Scotland. The plan sets out an ambition to increase numbers and grow opportunities through key areas:

- Home and Early Years;
- Education: Schools and Teachers;
- Education: Post School Education, Communities and Workplace;
- Arts and Media, Heritage and Tourism;
- Economic Development, and
- Language corpus.

Argyll and Bute Council Gaelic Language Plan 2014-18

Argyll and Bute Council recognises the role Gaelic has played in the history of Argyll and Bute and continues to promote the language and its culture to communities. It is committed to giving Gaelic and English languages equal respect and continues to make an active offer of Gaelic services to the public. A Gaelic Language Plan was developed under sections 3 and 7 of the Gaelic Language (Scotland) Act 2005 and approved by Bòrd na Gàidhlig April 2014. The Plan describes how the Council, in partnership with other organisations, will address the needs of individuals, groups and communities. It aims to increase the number of Gaelic speakers in Argyll and Bute, increase opportunities for using Gaelic in the community, and promote bilingualism in the home and in our education establishments. It further promotes economic benefits of Gaelic related activities while promoting the status and visibility of Gaelic through the themes identified in the National Gaelic Language Plan.

3.9 The Single Outcome Agreement

The Single Outcome Agreement (SOA) commits all Councils to achieving identified local outcomes which in turn contribute to the Scottish Government's National Outcomes. A number of public sector organisations are statutory partners in Community Planning including Argyll and Bute Council, NHS Highland, Scottish Fire and Rescue Service, Police Scotland, Third Sector Partnerships and Highlands and Islands Enterprise. Scottish Ministers have a duty to promote and encourage the use of Community Planning.

3.10 Authority Priorities 2014 – 2015

The Education Service Aims:

To work together to create community, with a culture, where our young people are included, successful, ambitious and creative and where they can aspire to be the best they can be.

Raising Attainment and Promoting Achievement through:
Curriculum for Excellence:

- moderation, assessment and reporting
- literacy
- numeracy
- health and wellbeing

Raising Attainment and Promoting Achievement through:

- Broad General Education
- Senior Phase models
- Developing Scotland's Young Workforce

Raising Attainment and Promoting Achievement through:
Children, young people and families in the wider community.

Raising Attainment and Promoting Achievement through:
The development of effective leadership of learning for all levels.



Section 4: What key outcomes have we achieved?

4.1 Key Performance Outcomes and Fulfilment of Statutory Duties

Attainment in National Qualifications

The Council received SQA examination results for all pupils entered for formal qualification in session 2014/15 in August. This provided comprehensive information on the outcome of examination performance for pupils across all Argyll and Bute secondary schools. Due to changes to the presentation of statistical information no national or benchmarking 'family' comparisons data was available until spring 2015. The introduction of Insight, formerly The Senior Phase Benchmarking Tool (SPBT), presents a significant change for all Scottish Local Authorities in receiving, reviewing and presenting examination data. As a consequence of these changes, the content and style of this report differs from previous attainment reports. Schools in Argyll and Bute, in common with other secondary schools in Scotland began to work towards the introduction of alternative curriculum structures for senior phase learners (S4 – S6). The structure for S4 changed during session 2013/14 with further changes planned for implementation across 2014/15 and 2015/16.

This section of the Standards and Quality report provides information on the overall performance of Argyll & Bute pupils entered for new National Qualifications in May 2015.

The following tables illustrate performance in each of the ten secondary schools across the New National Qualifications Framework:

COURSE	ARGYLL & BUTE AVERAGE (%)	NATIONAL AVERAGE (%)	DIFFERENCE (%)
NATIONAL 4	94.7	93.3	+1.4
NATIONAL 5	74.8	79.8	-5.0
HIGHER	76.8	78.1	-1.3
ADVANCED HIGHER	83.6	80.9	+2.7

Due to the implementation of the revised National Qualifications at level 3, 4, 5, and Higher it is not reasonable to compare statistical outcomes across earlier years. Standard Grade and Intermediate 1 & 2 qualifications have been replaced by National 3, 4 & 5 and a new Higher. As a consequence of these changes extreme caution should be exercised when making comparisons.

The following tables illustrate overall performance of Argyll and Bute schools across all course levels.

National 4 **	10/11	11/12	12/13	13/14	14/15
% passes Authority Average	No National 4 presentations across 10/11 - 12/13			100.0%	94.7%
% passes National Average				93.0%	93.3%

National 5 **	10/11	11/12	12/13	13/14	14/15
% awards Grade A-C Authority Average	No National 5 presentations across 10/11 - 12/13			82.0%	74.8%
% awards Grade A-C National Average				81.1%	79.8%

Higher	10/11	11/12	12/13	13/14	14/15
% awards Grade A-C Authority Average	75.9%	76.2%	77.6%	76.9%	76.8%
% awards Grade A-C National Average				77.1%	78.1%

Advanced Higher	10/11	11/12	12/13	13/14	14/15
% awards Grade A-C Authority Average	75.5%	85.2%	79.3%	79.0%	83.6%
% awards Grade A-C National Average				81.0%	78.5%

Overall, the results for pupils across almost all levels are above the results noted in the 11 December 2014 Community Services Paper with the exception of National 5 results. It is worth noting that as SQA attainment is updated regularly within management reporting systems information at different stages of the academic session can be different for similar measures.

Footnotes

** 2013/2014 was the first year National 4 and National 5 Qualifications were offered as part of the SQA diet. Therefore no performance data is available prior to this date.

National Averages have been taken from Summary Statistics for Schools in Scotland, Number 4, 2013 Edition, 11th December 2013 (amended 11th February 2014) and from information provided by SQA August 2015.

Argyll and Bute averages (2010-2014) were taken from SEEMis Vision in November 2014. Argyll and Bute averages (2014/15) were taken from SQA data provided in August 2015 and as such are liable to change throughout the session.

What we plan to do next:

As part of the Authority approach to securing improvement for all learners the Education Service will continue to work with individual schools through a comprehensive programme of support and challenge. Key approaches include:

- i. an expectation that all Head Teachers will submit their initial analysis of their school's results to the Education Service following the initial release of results by the SQA in August;
- ii. members of the Education Team undertake a comprehensive review of the attainment sets for schools, including discrete subject areas, identification of key trends: positive and negative, three year averages and subject trends;
- iii. meaningful discussion of the outcome of statistical analysis of school reports between the Authority and individual schools;
- iv. ensuring evaluative discussions between school senior management team and subject department leaders take place. These will focus primarily on the performance of individual subject departments across one, three and five years;
- v. Head Teachers invite local Elected Members to a meeting with senior school staff to discuss the examination results in depth;
- vi. following the December report to the Council by the Head of Service and Education Manager, reports on achievement, including examination results, for individual secondary schools/joint campuses will be presented by Head Teachers/Principals at their respective Area Committee meeting;
- vii. Education Officers will take forward a programme of school visits to discuss detailed analysis and predictions for the next examination period. Where appropriate, improvement actions at subject level to be agreed. These may include working across schools to improve consistency of standards, and
- viii. in addition, examination results and approaches to quality improvement will be routinely discussed with the Education Scotland, Area Liaison Officer.

4.2 Skills for Work and Wider Achievement Partnership AwardsSQA designated Skills for Work Qualifications

COURSE	LEVEL	Nos Pupils
Automotive Skills	National Progression Award	9
Creative Digital Media	Intermediate 1	23
Construction Crafts	National 4	7
Construction Crafts	National 5	26
Cosmetology	Intermediate 1	21
Cosmetology and Beauty	Higher	10
Early Education and Childcare	Intermediate 1	61
Early Education and Childcare	Intermediate 2	31
Early Education and Childcare	Higher	8
Engineering Skills	National 4	58
Hairdressing	Intermediate 1	27
Hairdressing	Intermediate 2	28
Hospitality	Intermediate 1	27
Hospitality	Intermediate 2	86
Rural Skills	Intermediate 1	36
Sport and Recreation	National 4	43
Travel and Tourism	National 5	11

Uniformed and Emergency Services	Intermediate 1	13
TOTALS		525

Skills for Work courses focus on generic employability skills that are needed for success in the workplace. These SQA courses offer opportunities for learners to acquire employability skills through a variety of practical experiences that are linked to a particular vocational area such as Construction, Hairdressing, Hospitality and Engineering.

Courses are delivered in partnership with our local colleges and employers, giving young people the chance to spend time in a different learning environment, meet new people and face new challenges.

The range of courses available to learners includes:

Wider Achievement Partnership

Through partnership working central education staff and secondary school colleagues have been developing a range of wider achievement courses that enhance the opportunities already offered in the senior phase curriculum. These new courses allow our young people to further develop their skills for learning, life and work.

The awards offered during 2014/15 included:

Organisation	COURSE/LEVEL	Nos of Pupils
ASDAN	Certificate of Personal Effectiveness	32
ASDAN	Certificate of Personal Effectiveness	9
ASDAN	Towards Independence: Animal Care	3
ASDAN	Towards Independence: Independent Living	2
ASDAN	Towards Independence: Using a Computer	3
ASDAN	Towards Independence: Business Enterprise	3
ASDAN	Towards Independence: Work Awareness	2
ASDAN	Towards Independence: Performing Arts	3
ASDAN	Towards Independence: Starting Out	1
ASDAN	Towards Independence: Practical Workshop	2
ASDAN	Transition Challenge: Feeling Good	4
ASDAN	Transition Challenge: Moving Forward	4
ASDAN	Foodwise Course	14
ASDAN	Personal Finance	5
ASDAN	Employability Award	9
Duke of Edinburgh	Bronze	63
Duke of Edinburgh	Silver	24
Duke of Edinburgh	Gold	4
Saltire	SALTIRE Awards Scheme	187
	Friends Against Bullying (FAB)	28
Princes Trust	XL Personal Development	20
John Muir	Intermediate	17
John Muir	Introductory	9
	YASS – S6 Open University	25
Youth Achievement Award	Bronze	24

Youth Achievement Award	Silver	5
Scottish Football Association	Football Coaching	27
Scottish Football Association	Football Refereeing	30
Scottish Football Association	Football - Early Touches	38
	Sports First Aid	15
	Positive Coaching Scotland	28
	Day Leader Award	28
SRU	Rugby Ready	28
UKCC	Introduction to Shinty	28
	Sports Leader Award	170
SQA	Enterprise and Employability NPA	64
SQA	Leadership	64
SQA	Psychology (Intermediate 2)	2
SQA	Psychology (Higher)	77
SQA	Biology (Higher)	2
SQA	Digital Photography (Higher)	30
SQA	Personal Development Award (Intermediate 2)	6
	Tutoring	6
SQA	Work Experience (Intermediate1)	207
SQA	Sound Engineering (Intermediate 2)	13
SQA	Music Technology (National 5)	10
SQA	Woodwork Skills (Intermediate 2)	19
SQA	Woodwork skills (National 5)	13
SQA	Engineering Craft Skills (Intermediate 2)	8
SQA	Practical Metalwork Skills (National 5)	13
SQA	Computer Games Design	15
SQA	Digital Photography	18
UHI	Climate Land and People (SCQF Level 7)	2
UHI	Personal Effectiveness and Study Skills (SCQF Level 7)	1
UHI	Scottish History: 1603 and beyond (SCQF Level 7)	1
	Total	1465



A total of 2,022 young people enhanced their senior phase curriculum through accessing *Skills for Work* and *Partner Achievement Qualifications* during session 2014/15. Consequently young people further developed their skills for learning, life and work supporting their progress into positive and sustained destinations post-school.

What we plan to do next:

- Central staff and schools will further develop and promote these opportunities thereby extending partnership working. We will include a focus on senior phase curriculum choices that build upon the economic development priorities for Argyll and Bute.

4.3 School Leavers' Destinations

The School Leaver Destination Return (SLDR) is a statistical return undertaken by Skills Development Scotland (SDS) on behalf of the Scottish Government. The initial destination information for 2013/14 leavers is based on the known status of school leavers on the ‘snapshot’ date of Monday 6th October 2014.

Overall Argyll and Bute recorded a 1.4% decrease in young people entering a positive destination post school from the initial SLDR figure of 2012/13. There has been a decrease in the number of young people entering further education, employment or training.

The table below illustrates the initial post school destinations of leavers, from the 10 Argyll and Bute Secondary Schools, who were eligible to leave compulsory education between 1st August 2013 and 31st July 2014. A total of 947 young people left school during this time and 91.0% entered a positive destination ie they secured a place for further study, training, employment, voluntary work or an Activity Agreement.

School	Total leavers	HE	FE	Training	Employed	Voluntary	Activity Agreement	Unemployed Seeking	Unemployed Not seeking	Not Known	Total Positive	Total Other
	Nos	%	%	%	%	%	%	%	%	%	%	%
Campbeltown GS	88	28.4	20.5	2.3	44.3	0	0	2.3	2.3	0	95.5	4.5
Dunoon GS	136	34.6	22.1	4.4	24.3	0.7	2.2	11.0	0.7	0	88.2	11.8
Hermitage A	260	46.5	20.8	2.7	17.7	0.4	0.8	7.7	3.1	0.4	88.8	11.2
Islay HS	30	46.7	3.3	6.7	33.3	0	0	10.0	0	0	90.0	10.0
Lochgilphead HS	92	34.8	25.0	1.1	29.3	0	0	7.6	2.2	0	90.2	9.8
Oban HS	227	42.3	10.1	4.8	34.8	1.3	0	5.7	0.9	0	93.4	6.6
Rothesay A	71	35.2	36.6	4.2	12.7	0	1.4	8.5	1.4	0	90.1	9.9
Tarbert A	19	63.2	15.8	0	21.1	0	0	0	0	0	100	0
Tiree HS	1	0	0	0	100.0	0	0	0	0	0	100	0
Tobermory HS	23	43.5	13.0	4.3	30.4	0	0	8.7	0	0	91.3	8.7
Total	947	40.3	19.1	3.5	26.9	0.5	0.6	7.2	1.7	0.1	91.0	9.0

What we plan to do next:

- Continue to work with young people and partner stakeholders to further increase the percentage of young people achieving sustained positive destinations.
- Share information with schools of current good practice, such as the Exite programme at Dunoon Grammar School.
- Host Opportunities for All event for all key partners to share good practice, network and develop the skillsets of all involved in supporting this agenda.
- Work towards the recommendations contained within the Scottish Government report, *Education Working for All*. Many of these recommendations are of relevance to school-age young people, including:
 - Preparing all young people for employment forming a core element of Curriculum for Excellence, and

- Senior phase pathways including industry-recognised vocational qualifications alongside academic qualifications.
- Develop the Opportunities for All team's knowledge and understanding of the Participation Measure and Insight, two new tools being introduced during 2015 which will examine in more detail young people's learning journeys age 16-19 , as well as tracking and monitoring their participation and progression.

4.4 Attendance and Exclusions

Attendance: Over the last four years, the percentage attendance figures in both primary and secondary schools have been consistent and in line with the national average (where available).

Attendance	2011/12	2012/13	2013/14	2014/15
Primary	96%	95%	96%	95%
National	N/A	95%	N/A	N/A
Secondary	93%	93%	93%	92%
National	N/A	92%	N/A	N/A

As result of Scottish Government schedule of data collection there was no national data collection in 2011/12 or 2013/14.

At the time of writing this report the national data for 2014/15 was not available.

What we plan to do next:

- Provide ongoing support to schools to ensure positive percentage attendance figures in both sectors.

Exclusions: The number of exclusion incidents per 1000 pupils in primary schools in Argyll and Bute has fallen year on year since 2011/12 and is lower than the national figure (where it is available). The rate in secondary schools dropped for two successive years, rising slightly in 2013/14 but has dropped significantly in 2014/15. The rate in both sectors remains lower than the national figure (where it is available). The number of exclusions nationally has been falling year on year since 2006/07 and this data is now only collected by Scottish Government every second year.

Exclusions incidents per 1000 pupils	2011/12	2012/13	2013/14	2014/15
Primary	7.97	6.14	5.46	4.68
National	N/A	10.4	N/A	N/A
Secondary	51.45	51.39	52.46	39.81
National	N/A	58.4	N/A	N/A

At the time of writing this report the national data for 2014/15 was not available.

What we plan to do next:

- Support schools to reduce the number of exclusions in line with the Exclusions Policy.

4.5 Staying on rates

The percentage of pupils staying on to S5 (September) and to S6 in Argyll and Bute is:

Staying on rates as a percentage of the S4 cohort	2011/12	2012/13	2013/14	2014/15
S5 (September)	89%	92%	90%	92%
National	85%	86%	87%	N/A
S6	68%	64%	74%	78%
National	56%	59%	61%	N/A

In the four previous years the percentage of pupils staying on to S5 and S6 is consistently above the national average.

At the time of writing this report national data for 2014/15 is not available.

What we plan to do next:

- Further develop our work with schools to support pupils into positive and sustained destinations.

4.6 Local and National Achievement and Recognition of Schools and the Service

The Rolls Royce Science Awards In November 2014 St Mun's Primary 7 class won the coveted Eden Award, at the award ceremony held at the Science Centre in London, with their Biodiversity project entitled "If You Go Down In The Woods Today". The children won a trophy and a cheque for £5,000 to be put towards the cost of the trip to The Eden Project



Kodu is a game application developed by Microsoft to introduce young people to computer games design. The visual programming language allows students to design and build 3 dimensional games. Kodu helps young people to learn the core concepts of computer science through a project approach which includes narrative writing, design and maths.

In 2014/15 Argyll and Bute had 3 schools in the Scottish Kodu final; Dunoon Primary, Cardross Primary and Rosneath Primary.

It was really exciting, I enjoyed it immensely and can't wait to do it all again. P6 pupil.



Dunoon Primary School was crowned overall winners of the Scottish competition and impressed the judges with their computer game, presentation, business case and marketing plan.

The school went on to attend and win the UK Kodu final at Microsoft Headquarters. They are the first Scottish school to win the overall category of the UK competition.



My aim was to support our young people to be creators of digital content rather than just consumers of technology.

Argyll and Bute Council Excellence Awards Gary Clark, of the Learning Technologies Team, won a Silver Award in the category of Improvement and Innovation in Learning for his work in providing exciting computer science related learning opportunities for pupils in primary schools.

John McCann Unsung Hero Award The Unsung Hero Award is presented to a member of the Scottish Youth Parliament (MSYP) or group of MSYPs, who have overcome significant barriers to raise the voice of the young people they represent. Argyll and Bute's three Members of the Scottish Youth Parliament (MSYPs) have been awarded the John McCann Unsung Hero Award, at this year's Scottish Youth Parliament Awards for their drive, determination and innovation in working together to promote the Scottish Youth Parliament (SYP) to their peers during their three year term of office. Their enthusiasm has ensured more young people in Argyll and Bute are involved with the work of the Scottish Youth Parliament than ever before.

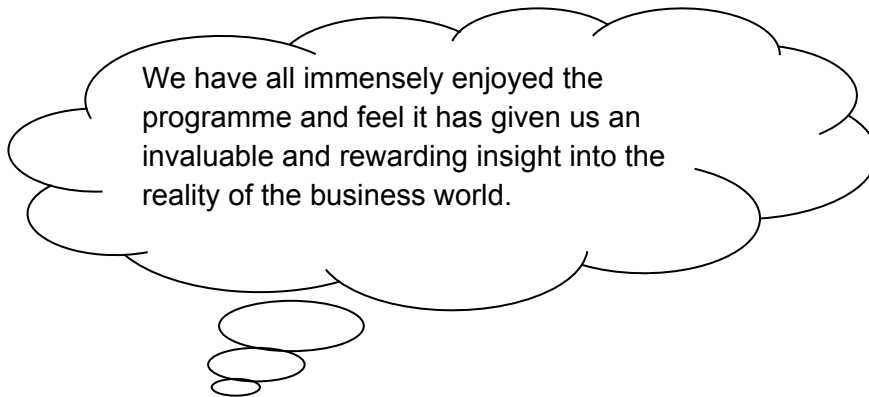
The **Marjorie Boxall Quality Award** is an accreditation scheme that recognises excellence in the work of nurture groups that have been running for two years or longer. Parklands School was the first Argyll and Bute School to receive this award.

National Mod Port Ellen Primary School Gaelic Choir won the Choral Unison Rural Primary, Choral Puirt-a-buel and Choral Two Part Harmony Learners categories in Inverness this year. Pupils were also successful in solo singing and poetry reading with medals being awarded to individual winners.

YES Awards

The Young Enterprise Scotland awards celebrate the success of businesses set up by young people aged 16-18. The Argyll and Bute Young Enterprise Area Board Final results were as follows:

Best presentation	Stamp, Oban High
Best trade stand	Maison Au Natural, Lochgilphead High
Best company report	Morphed Music, Dunoon Grammar
Best overall company	Stamp, Oban High



STAMP! from Oban High represented Argyll and Bute at the National Final. STAMP created innovative products using sustainable and trustworthy sourced components and stands for "Sustainable, Trustworthy and Man-made Products". The company made products including log candles, holly wreaths and cushions.

Loch Lomond and the Trossachs National Park Community Partnership

Arrochar Primary School won the Design a World War One Menu competition with prizes being awarded at a commemorative showcase event in the village hall in April 2015.

Children in Scotland

The Primary 6 class at Kirn Primary School participated in a Better Eating Better Learning project in partnership with Children in Scotland. The pupils worked with the school's catering team on the project which aims to highlight healthy eating and to promote a better understanding of our school dinners to the rest of the school community and to parents and carers. Due to the success of the project the class attended a celebration event at Dumfries House in Ayrshire on Thursday 5th March 2015 where they made a presentation sharing with other Scottish schools what they have been doing to promote and improve school meals.



What we plan to do next: Support and positively promote engagement with local and national education awards in order that the work of pupils, schools and staff is continuously celebrated, acknowledged and recognised.

4.7 Fulfilment of Statutory Duties

The context for the planning of services within Education includes National Priorities and Developments, local priorities for Argyll & Bute identified through the Council Plan and the priorities agreed with Community Planning Partnership. In session 2014/15 Education Services undertook to deliver a number of key objectives. Success has been achieved in:



- Effective planning to meet children and young person's needs has been further developed through the use of the Universal Child's Plan (UCP).
- An electronic version of the UCP has been developed for use by Head Teachers which allows a child or young person to have a single plan in line with the Children and Young People (Scotland) Act 2014.
- The Early Years Service consulted both parents and practitioners to develop a model for the increase of Early Learning and Childcare provision as stipulated in the Children and Young People Act (Scotland) 2014. As of August 2014, Early Learning and Childcare (ELCC) provision was increased from 475 hours to 600 hours per year. Both Local Authority Providers and Commissioned Providers have worked closely to ensure parents have choice in ELCC provision where possible.
- In addition to increased hours, provision has also been extended to eligible two year olds, and the Early Years Service carried out a scoping exercise to ensure there was sufficient ELCC provision for eligible two year olds across Argyll and Bute. As part of this process, the Service has also carried out a recruitment drive to attract more 'Partner Childminders' to provide Early Learning and Childcare for eligible two year olds. The Service also worked closely with a range of agencies to raise awareness of entitlement for eligible two year olds –eg. Health, Social Work, Job Centre Plus. As a result of extensive local media coverage and awareness raising, approximately 60% of eligible two year olds accessed their Early Learning and Childcare entitlement. The average uptake of entitlement across Scotland is reported to be 20% against national estimated figures. Very good progress has been made in taking forward each of these statutory duties.

What we plan to do next:

- Respond appropriately to all statutory requirements of the Children and Young People (Scotland) Act 2014.
- Continue to expand ELCC provision for eligible two year olds in preparation for a

wider cohort of two year olds becoming eligible in August 2015.

- Increase flexibility of ELCC provision within local authority Pre5 Units.
- Ensure all settings are able to provide a meal when children access their ELCC entitlement across the middle of the day.
- Continue to consult parents on ELCC provision within each area of Argyll and Bute.
- Continue to make capital improvements to local authority provision to meet Care Inspectorate and Environmental Health requirements for two year old provision.
- Continue to evaluate the impact of the revised Exclusion Policy on vulnerable groups through an analysis of exclusion information.

Section 5: How well do we meet the needs of our stakeholders?

5.1 Impact on Service Users, Staff and Community

We have established practitioner forums which support the work of schools 3-18 in key curricular areas. These areas include Literacy, Numeracy, Health and Wellbeing, Learning Technologies and Assessment and Moderation. The forums are comprised of practitioners from schools and the central education team who have an interest in the relevant area.

Literacy:

Key aim: Develop the literate child in Argyll and Bute	
Key Actions	Impact for Learners
<ul style="list-style-type: none"> Evaluate approaches to addressing the needs of those children who are underachieving in reading to close the attainment gap; Produce a literacy policy; Gather further data around the literacy skills of Looked After children; 	<p>Through head teacher meetings, information has been gathered on interventions aimed at addressing the needs of those children who are underachieving in reading. This information has been collated and analysed to inform the Attainment Challenge work being undertaken across primary schools. This information demonstrated that many successful interventions are in place to support those children who are assessed to have difficulties at P4 and beyond, with impact being formally measured in some schools. There are however fewer interventions reported for children from P1 – 3. As a result there will be an increased emphasis on developing and sharing effective interventions aimed at the early primary stage.</p> <p>A draft literacy policy has been developed and will be finalised following analysis of the self-evaluation activity being undertaken as part of the VSE process for Educational Psychology Services.</p> <p>The assessment of primary age looked after children has continued and is now part of the authority’s wider assessment guidance. The assessment information is analysed and used to support the progress of individual children who are Looked After and to inform wider authority developments.</p>

were carried out to evidence impact of activities – highlighting that activities built confidence in parents and provided them with opportunities to meet with other parents. EYFSW and Bookbug volunteers delivered 3465 Gaelic Bookbug and Bookbug sessions within each of the areas of Argyll and Bute. These sessions built confidence in early literacy skills for children and their parents. In addition to this, the EY Service delivered training to other agencies to support isolated families with Bookbug Assertive Outreach, resulting in bringing books, stories and rhymes to the homes of 12 families in one area of Argyll and Bute.

What we plan to do next:

- Through the Literacy Forum and activities arising from the attainment challenge across schools, increase the focus on evidence based interventions at the early primary stage.
- Circulate an evaluation questionnaire to all staff trained to identify the impact of this approach on learners. Build on the evaluation of the Reciprocal Teaching programme to enhance learning opportunities across schools.
- Assess the need for further support to schools on the teaching of phonics, develop an appropriate Professional Learning plan and revise the guidance on Learning to Read and the Teaching of Phonics as required.
- Finalise the authority Literacy Strategy.
- Build confidence and capacity within each of the local groups to deliver Active Play sessions within ELCC settings, Parent and Toddler Groups and Family Learning Centres.
- Maintain a sustainable number of Gaelic Bookbug, Bookbug and Bookbug Assertive Outreach volunteers through training to ensure sessions continue to be delivered locally.



Numeracy:

Key aim: Support schools to continue the development of numeracy across the curriculum.

Key Actions	Impact for Learners
<p>This session the work of the Numeracy Forum has been overtaken by the Education Scotland funded Numeracy Hub Project. Our Numeracy Hub Champion has taken part in a programme of Education Scotland supported training. During the spring session each cluster of schools identified at least one numeracy representative to work with schools in the cluster to promote numeracy and the numeracy hub.</p> <ul style="list-style-type: none"> • 2 Days training to cluster numeracy representatives from our Numeracy Hub Champion • Numeracy representatives become familiar with the National Numeracy Hub and share good practice within their cluster • Provide guidance and support for numeracy development at a local level. • Develop ELCC Early Numeracy Packs for taking home. 	<div data-bbox="810 327 1339 719" data-label="Image"> </div> <p>Training was provided to cluster numeracy representatives on the purpose of the Numeracy Hub This training ensures a continued focus on improving numeracy outcomes for pupils.</p> <p>The National Numeracy Hub supports Continued Professional Learning and has improved staff confidence in delivering numeracy across the curriculum and thus improved outcomes for learners.</p> <p>All cluster representatives currently have access to an Edmodo group to share good practice, knowledge and understanding across the authority.</p> <p>Early Years PTs have completed the packs and will be implementing them within Session 2015-16.</p>

What we plan to do next:

- Use Edmodo to share good practice amongst cluster representatives;
- Cluster representatives to share good practice across the cluster;
- Clusters of schools to work with representatives to agree a cluster plan to take forward numeracy, and
- Numeracy Hub Champion to continue to participate in the National Numeracy Hub program and create an Argyll and Bute numeracy hub area.
- Implement Early Numeracy Packs for Home.

Assessment and Moderation:

Key aim: To support schools and clusters to embed moderation and tracking as a major strategy for assessing progress and ensuring high standards of attainment for all pupils and learners.

Key Actions	Impact for Learners
<ul style="list-style-type: none"> • Provide an Assessment and Moderation Tool Kit for use by partner providers, schools and other partners to provide opportunities for professional dialogue to moderate and share standards; 	<p>Establishments are using the toolkit in a variety of ways to engage in professional dialogue regarding assessment and to moderate and share standards. This is resulting in staff more confidently discussing learning and assessment with learners.</p>
<ul style="list-style-type: none"> • Evaluate the impact of the work of Local Area Facilitators on raising standards across quality indicators. • Share National developments including the relaunch of the NAR, Assessing Progress and Achievement Paper and workshop materials. • Test and implement the 'Developmental Milestone Tool' for children aged 3-5 years. 	<p>Facilitators continue to deliver moderation activities ensuring learners activities are benchmarked within schools and across schools. An evaluation was undertaken in partnership with Education Scotland which identified the following strengths:</p> <ul style="list-style-type: none"> • more consistent use in establishments across the authority of the NAR flowchart leading to more focused planning for assessment; • a greater emphasis in establishments on joint planning and reviewing of learning improving consistency of expectations for learner achievement; • Overall improved understanding of Curriculum for Excellence assessment processes. <p>This work has ensured staff are aware of literacy as a national priority and the importance of a continued focus on literacy leading to improved literacy outcomes for pupils. All local area facilitators were trained in use of the assessment and moderation toolkit.</p> <p>Using the Model for Improvement, the Tool was tested in one ELCC setting in September 2014. Following analysis, the tool was tested in an increasing number of sessions across Argyll and Bute until it was tested authority wide by the end of June 2015. Prior to testing the tool, each setting was given the opportunity to attend training on the Tool – as a result,</p>

96% of ELCC settings attended training by the end of June 2015. Training highlighted the links to 'Building the Ambition', GIRFEC and Curriculum for Excellence – assessment and moderation. As a result settings were given an introduction to the Tool prior to implementation in August 2015. It is anticipated that confidence and capacity will grow in the assessment process within ELCC settings.

What we plan to do next:

- Support schools to make intelligent use of data to improve attainment within the broad general education phase
- Schools will undertake focused activity to raise attainment on an aspect of reading, writing or numeracy in preparation for full implementation of the National Improvement Framework
- Further develop the Assessment and Moderation Toolkit to cover all curriculum areas and increase coverage of the toolkit at third level.
- Increase levels of engagement with the toolkit across the authority as a tool for planning for assessment and reviewing learning.
- Increase the scope and work of the Local Area Facilitators to ensure equity of provision across the authority and consistency of teacher/pupil judgement leading to more valid and reliable tracking of pupil progress.
- Plan for further localised and central training in the Developmental Milestone Tool aged 3-5 years.
- Develop and implement a Developmental Milestone Tool for 0-3 years.

Key Messages of Assessment 1
Assessment is integral to learning and teaching.

Success criteria Quality feedback Sharing
 Involve parents Peer assessment Moderation
 Involve learner Teaching At transition
 PLP **ASSESSMENT** NAR
 Across 4 contexts Learning Periodic Integral
 Sharing learning Ongoing Traffic lights
 Continuous Self assessment Next steps
 Learning journey AifL

Argyll Bute COUNCIL

Key Messages of Assessment 2
Assessment builds capacity in practitioners to make professional judgements underpinned by professional dialogue.

Professional judgements Variety of approaches
 Quality evidence Share Support each other
ASSESSMENT
 Exemplification Teachers Secure level
 Talk Professional dialogue
 Moderation
 Gathering evidence NAR

Argyll Bute COUNCIL

Health and Wellbeing:

Key aim: Support schools with the development of Health & Wellbeing 3 – 18.	
Key Actions	Impact for Learners
<ul style="list-style-type: none"> • Support schools with the implementation of Health & Wellbeing 3 – 18; • Support schools to complete development of establishment anti-bullying policies; 	<p>A template to audit/evaluate or plan was trialled by members of the forum. This led to staff in schools having clearer understanding of the relationship between health and wellbeing and the wellbeing indicators at the heart of our curriculum</p> <p>Pupils understand what bullying behaviours are and the impact that they can have on others. Staff are more confident in addressing bullying.</p>
<p>Within Physical Education to:</p> <ul style="list-style-type: none"> • Continue to provide targeted support to ensure 100% of schools meet the 2 hour Scottish Government PE target, and 	<p>Pupils in 98% of schools are experiencing 2 hours or 2 periods of quality PE which is enhancing their health and wellbeing</p>

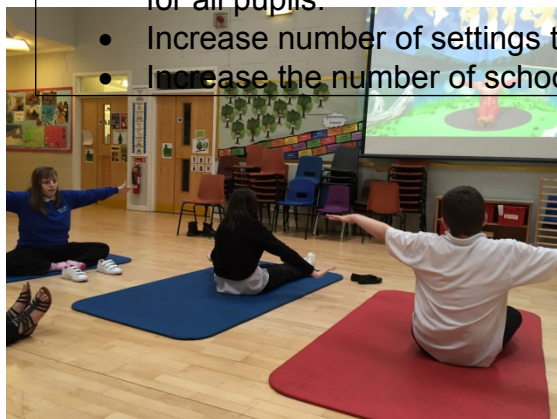
<ul style="list-style-type: none"> • Develop a programme in partnership with Stramash in PE • Work closely with partner agencies to deliver 'PATHS' and Roots of Empathy within Argyll and Bute 	<p>Programme enhanced delivery of PE in the outdoors across a number of schools.</p> <p>The EY Service worked in partnership with Educational Psychology to train 20 settings in the use of PATHS – 'Promoting Alternative Thinking Strategies'. This programme supports settings to build emotional literacy in children within Pre5. By June 2015, 18 settings were actively implementing the programme. In addition to this, Early Years and Family Support Workers worked in partnership with Health Family Support Workers to deliver 'Roots of Empathy' within 10 primary schools. An evaluation of the programme was carried out and impact was shared at an evaluation session in June 2015. Every school commented on the extremely positive impact of this programme on children's emotional literacy. It was agreed that children are better at negotiating; they use more sophisticated language about their feelings. Amongst evidence shared, practitioners agreed there were fewer issues in the playground, children are resolving issues themselves, and more kind and caring thoughts are conveyed.</p>
---	---

What we plan to do next:

- Deliver support to pupils within all Secondary schools affected by drug and alcohol issues
- Provide Sexual Health and Relationship training to appropriate staff to support the delivery of this subject in our secondary schools
- Issue the toolkit to all schools and offer schools support to use the Health and toolkit to audit practice and ensure Health and Wellbeing, responsibility of all is being effectively delivered
- Explore appropriate up to date resources to support sexual health and relationship education in primary schools
- Encourage schools to participate in the School Sport Award as part of the PEPAS agenda
- PE lead officer will work with staff to increase confidence in delivering and assessing quality PE
- PE lead officer will work with staff in schools to develop an increased

knowledge of using the outdoors, increasing opportunities for outdoor learning for all pupils.

- Increase number of settings trained in PAtHs to 30.
- Increase the number of schools involved in Roots of Empathy to 12.



Information Communications Technologies (ICT):

Key aim: Implement key changes from Learning Technologies strategy	
Key Actions	Impact for Learners
<ul style="list-style-type: none"> • Share innovative practice using emerging technologies; 	<p>Pupil led technology showcase event at Dunoon Grammar School provided an opportunity for young people to showcase their technology expertise. A similar event will run in the Helensburgh area during next session.</p>
<ul style="list-style-type: none"> • Offer ongoing training in Learning Technology pedagogy and approaches, and 	<p>Support has been provided to staff by introducing new and innovative technology through Professional Learning events and the learning technologies development group meetings. This work has supported young people to develop as creators of digital content rather than just consumers of technology.</p>
<ul style="list-style-type: none"> • Review and update the Learning Technologies strategy 	<p>Continued to provide additional exciting computer science related learning opportunities for young people at primary level. Help young people to think about future career opportunities in the technology sector.</p>

What we plan to do next: Continue to provide opportunities for schools and the central team to:

- Undertake a number of focused pieces of work to evidence that technology in the classroom has a positive impact on attainment and achievement
- Continue to promote mobile app development opportunities to enhance pupils' digital literacy skills. Two primary pupil led technology showcase events to be held in secondary schools to which parents and community will be invited to promote learning technologies
- Deliver further iPad and tablet professional learning events to support staff in sharing good practice and further enhancing professional skills with a particular focus on supporting schools to purchase and licence apps.



Curriculum Planning:

Key aim: To assist schools in implementing their curriculum plans and review the impact of the plans for learners.

Key Actions	Impact for Learners
<ul style="list-style-type: none"> • Support those schools still developing their curriculum design plan to complete this activity; • Undertake further work to support head teachers and schools across all sectors to develop depth of learning and improved attainment and achievement as a result of continuous improvement in curriculum development, and • Continue to work in partnership with CLD, UHI, Argyll College and others to ensure relevant high quality learning experiences for all pupils. 	<p>Primary establishments across Argyll and Bute have further developed and refined their curriculum plans to provide learning that is cohesive and relevant for children. Most establishments are making good progress in engaging pupils, parents and partners in planning learning across the four contexts of the curriculum. Examples include:</p> <ul style="list-style-type: none"> • At Lochnell Primary School, curriculum experiences are designed to firmly develop the four capacities and promote important social and life skills. Pupils demonstrate effective leadership skills through the Pupil Council, Sports Leaders, Peer buddying and ECO Committee. • Pupils at John Logie Baird Primary School are applying the school's shared values, which underpin the curriculum, to their learning and are able to talk about themselves as successful learners and effective contributors. • Learning about health and well-being for pupils at St Columba's Primary is enhanced and by a range of effective links with local health, outdoor learning and sports organisations that lead to a better understanding by pupils of the health and well-being issues. • At St Mun's Primary children are benefiting from increased opportunities to apply literacy and numeracy skills across the curriculum and in real life contexts.
<ul style="list-style-type: none"> • Deliver Curriculum Design Training to ELCC Commissioned Providers 	<p>There was approximately 50% representation of Commissioned Providers at a local authority led Curriculum Design training session in early 2015. The training session focused on the Education Scotland Advice Note for 2014-15 and 'Building the Ambition'. Impact of this meant that awareness was</p>

	<p>raised in relation to national and local curriculum priorities. Managers attending valued the time to discuss priorities and to share practice. Those who attended expressed a desire for more curriculum sessions and more opportunities to share practice at a local level.</p>
--	--

<p>What we plan to do next:</p> <ul style="list-style-type: none"> • Support schools to engage staff, parents and the wider community in developing sustainable partnerships for learning that will impact on learner achievement. • Support schools to ensure that their curriculum plans lead to improved attainment and achievement across all areas of the curriculum. • Plan for more curriculum design training sessions for ELCC Commissioned Providers. • PT Early Years to support local curriculum design sharing practice sessions. • PT Early Years to provide curriculum design support for each setting.
--

Sharing Practice:

<p>Key aim: To identify and share good practice across schools and partner providers</p>	
<p>Key Actions</p>	<p>Impact for Learners</p>
<ul style="list-style-type: none"> • Organise events enabling good practice across the authority to be shared. • Further develop SALi to promote professional learning opportunities, and • Create a discrete 'Early Years' section within SALi 	<p>The Coaching Network continued to meet and develop their skills. This included further training provided by the General Teaching Council. Coaches provided training in their local areas to teachers and school leadership teams as requested. This has increased the number of staff trained in using coaching techniques to enhance professional development review and help drive forward professional standards.</p> <p>This has assisted all teachers, including supply teachers, to access professional learning activities. It has also provided a platform for sharing localised training opportunities across the authority area.</p> <p>The Early Years section within SALi has been used extensively to share resources linked to both Local and National Early Years priorities. This now saves the central team time as practitioners can be sign posted to resources. In addition to this, practitioners have increasing access to a wide range of useful early years</p>

<ul style="list-style-type: none"> • Further develop and evaluate 'Sharing Practice' Initiative to facilitate practitioners visiting other settings • Early Years conference 	<p>resources, which they can select and download as required. This facility also supports sharing examples of effective ELCC practice.</p> <p>Twenty local authority settings and 10 commissioned provider settings accessed 'Sharing Practice' funding in 2014-2015, with approximately 100 practitioners participating in sharing practice activity. Feedback from practitioners stated that the opportunity to visit other ELCC settings both in Argyll and Bute and across Scotland had significant impact on their practice and their involvement in taking forward improvement priorities within their setting. One practitioner stated: <i>'The visit has made me evaluate my own practice regarding the content of our Learning Journey folders.'</i> Another practitioner stated: <i>'The visit has helped with how we implement the Developmental Milestone Tool and also Numeracy.'</i></p> <p>In preparation for the launch of 'Building the Ambition' (CYP Act National Practice Guidance for ELCC) in August 2014, the Early Years Team participated in training with Education Scotland to deliver 'Building the Ambition' training sessions across Argyll and Bute. The Service also hosted a 'Building the Ambition' conference, where practitioners participated in discussions around what high quality ELCC looks like with key personnel involved in the creation of the National Practice Guidance. By June 2015, 90% of settings had participated in 'Building the Ambition' training. Throughout the session Early Years team members also delivered 'Building the Ambition' twilight sessions to ELCC Partner Childminders and Community Childminders.</p>
<p>What we plan to do next:</p> <ul style="list-style-type: none"> • Leadership conference for Head Teachers to consult on leadership developments, share learning from Scottish College for Educational Leadership • Host 'Sharing Practice' Conference in 2015-16 • Focus 'Sharing Practice' funding on <ul style="list-style-type: none"> ○ Family Engagement 	

- Early Level Literacy and Numeracy
- Early Years Curriculum Design

Teaching and Learning:

Key aim: Evaluate the effectiveness of Teacher Learning Community (TLC) groups and continue to support further development of these groups	
Key Actions	Impact for Learners
Our partnership with Tapestry in developing and supporting our model of TLCs was discontinued at the start of 2014-15 pending an evaluation of the impact. As the partnership model with Tapestry requires a six month forward planning process, no further support/development work of the existing model was carried out during 2014-15.	
What we plan to do next:	
<ul style="list-style-type: none"> ● Plan a new TLC model for interdisciplinary learning to be rolled out across the authority from 2016 onwards. Identify personnel/partners to support the development of this model. 	

Promoting the work of Argyll and Bute:

Key aim: Extend engagement with partners to promote the work of Argyll and Bute nationally and to engage in networking opportunities.	
Key Actions	Impact for Learners
Showcase the work of Argyll and Bute at the Scottish Learning Festival.	Raise the profile of our work developing Health and well-being and innovative use of technology to enhance achievement. Sharing this work nationally allowed us to gather feedback and views which will inform ongoing work
Continue to support staff to work with other local authorities and with national groups, as appropriate.	Staff participation in national groups and engagement with national officers ensures that: <ul style="list-style-type: none"> ● staff are well informed and knowledgeable about national developments and initiatives, and ● are at the forefront of informing these developments.
Continue to facilitate our personnel to: <ul style="list-style-type: none"> ● Work with HMle as Associate Assessors, and ● Engage with Education Scotland and SQA in development work. 	As a result of this engagement pupils benefit from working with staff that are motivated, engaged and well informed in curriculum development.

<p>Work closely with colleagues from other agencies within the Early Years Collaborative</p>	<p>The Early Years Service has worked closely with a range of agencies to focus on how we achieve the Early Years Stretch aims within Argyll and Bute CPP. Following development of an Argyll and Bute Family Pathway, our EYC group chose to focus on testing the Pathway in Kintyre. By the end of June 2015, 100% of children had appropriate information shared from Health when starting Nursery and 85% of children had achieved their developmental milestones by the time they started P1. This information has been shared nationally through EYC Learning Sessions.</p>
<p>What we plan to do next:</p> <ul style="list-style-type: none"> • Seek opportunities to work in partnership with colleagues from other authorities, Education Scotland, HMle and SQA. • Continue to promote our work at the Scottish Learning festival • Increase awareness of the Family Pathway with other CPPs • Share Developmental Milestone Tool for 3-5 years with colleagues from other local authorities • Invite Education Scotland and SSSC to speak at the next Argyll and Bute Early Years Conference • Schedule termly meetings with the Care Inspectorate 	

Section 6: How good is our delivery of Education processes?

6.1 Inclusion equality and fairness

The Education Service conducted an extensive review of ASN provision across the authority area. This has resulted in a number of areas of policy being identified for update or revision. Two working parties were established to review and update the policies on staged intervention and highly able pupils and are due to report back during session 2015-16.

A revised process of allocation of ASN assistants has been put in place, which is based on pupil need and allows a more consistent approach to allocation through the establishment of a scrutiny panel. It also has the benefit of reducing the bureaucratic demands placed on head teachers.

In an acknowledgement of the increasing needs of children with hearing impairment, a full-time HI teacher has been created.

The capacity of the ASN team has been enhanced with temporary provision of 2 officers increasing the central team's ability to support schools to meet the needs of children with ASN. In addition, to maximise support to HTs, a tiered matrix of support provision has been presented.

The revised Staged Intervention Policy brings together key aspects of practice and legislation relating to ASN and GIRFEC (Getting it right for Every Child).

Over the last session, the GIRFEC Practice model has been further developed and implemented. Key resources have been created and made available to staff online including:

- The Girfec learning module
- Planning for Children and Young People: A practitioners guide to chairing Child's Plan meetings

What we plan to do next:

Once the policy on Staged Intervention is adopted, working parties will be created to consider how best to support Looked After Children and the role of Learning Centres.

Education Scotland Inspection Reports

In session 2014/2015 Education Scotland conducted inspections in one secondary school and two primary schools. Across a total of twenty four quality indicators 50% were rated as good. This is a decrease of 16% from 13/14 session, and 2% from the 12/13 session. There was significantly reduced number of inspections carried out during the 14/15 session. There were nine inspections in 13/14 and three in 14/15.

Key:

KEY		
Ex	Excellent	Outstanding, sector leading
Vg	Very Good	Major strengths
G	Good	Important strengths with some areas for improvement
S	Satisfactory	Strengths just outweigh weaknesses
W	Weak	Important weaknesses
US	unsatisfactory	Major weaknesses

What we plan to do next:

- Support schools and ELCC settings to further develop their understanding of the increased expectations from Education Scotland quality indicators 5.1, The Curriculum and 5.9, Improvement through self-evaluation.
- Support schools and ELCC settings to adopt and understand the practices as outlined in How Good is our School (HGIOS) 4 and How Good is our Early Learning and Childcare to be published in 2015/16.

Raising Attainment, Quality Assurance and Self-Evaluation

Education Services continues to provide a range of feedback and support to all educational establishments to assist them in taking forward their quality assurance and self-evaluation processes. In Session 2014/15 four school reviews were carried out leading to agreed identified priorities for action. Through this process and working in partnership with central staff, schools:

- Continued to raise attainment and achievement;
- Developed an understanding of their strengths and areas for development, and
- Improved outcomes for young people.

Central staff met with secondary Head Teachers to discuss school attainment and achievement. Actions leading to improved attainment were identified and prioritised.

What we plan to do next:

Continue to work in partnership with schools and partner organisations to:

- Support the identification of priorities which will secure improved outcomes for young people;
- Support self-evaluation activities, and
- Encourage and promote leadership of self-evaluation at all levels.

Performance reporting to secure improvement.

A range of performance reports were provided reports on the work of our establishments and central team through the following mechanisms:

- Reporting to the Local Area Committee;
- Reporting to the Community Planning Group;
- Management information updates;
- Committee Reports to the whole Council;
- The Education Service website, and
- The annual Standards and Quality Report.

What we plan to do next:

- Further develop the range of performance reports to illustrate the performance of Education Service, schools and establishments.

Section 7: How good is our management?

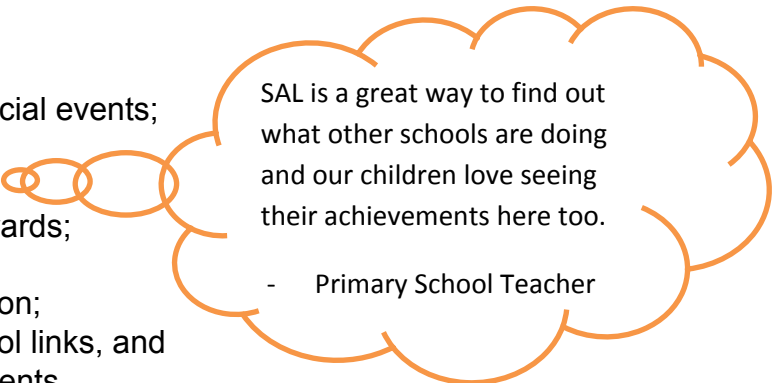
7.1

The Education Service has undertaken further refinements of key policies in line with recommendations from Scottish Government and other stakeholders. Policies were developed over the session in the areas of Staged Intervention for pupils with additional support needs, Argyll and Bute and individual schools' anti-bullying policy and a response to recommendations from Teaching Scotland's Young Workforce. These policy developments have supported schools and ensured we are keeping abreast of local as well as national priorities in education.

Following on from previously established pilots and development forums, key resources have been developed and shared with schools. The Education Service's online sharing presence, Sharing Argyll Learning (SAL) and its resource page; Sharing Argyll Learning Ideas (SALi) have been well populated and used by schools, teachers and pupils.

During the 2014/15 school session, SAL was populated with 368 individual posts written by pupils and staff. These posts included:

- Learning stories;
- Celebrations and special events;
- Announcements;
- Innovative practice;
- National and local awards;
- Enterprise education;
- Sustainability education;
- Community and school links, and
- Curriculum developments.



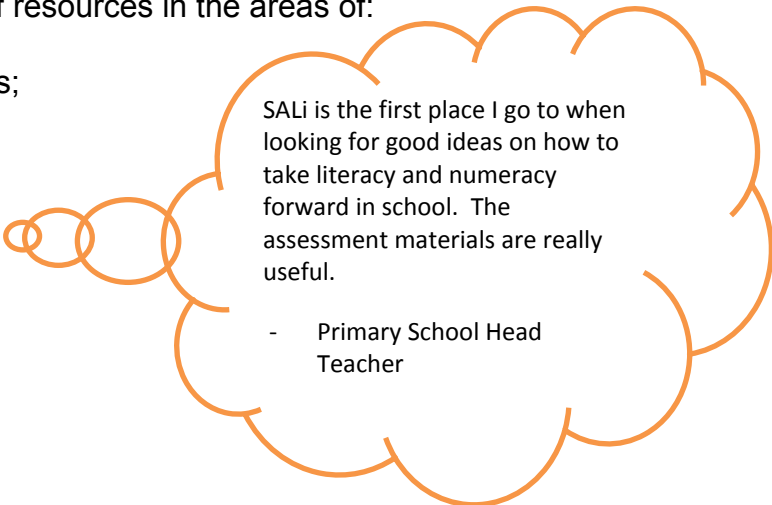
SAL is a great way to find out what other schools are doing and our children love seeing their achievements here too.

- Primary School Teacher

Comments from these posts came from community members, pupils and teachers from other schools and educationalists. These comments often provided positive feedback and also led to new links and endeavors being made as learning experiences were shared between establishments.

SALi was further populated with a range of resources in the areas of:

- Additional Support Needs;
- Assessment;
- Creativity;
- Curriculum;
- Health and Wellbeing;
- Leadership;
- Learning Technologies;
- Numeracy, and
- Outdoor learning.



SALi is the first place I go to when looking for good ideas on how to take literacy and numeracy forward in school. The assessment materials are really useful.

- Primary School Head Teacher

These resources and ideas have been widely accessed and used by schools to help inform their own improvement.

The Psychological Services team has continued to explore a model to further evaluate the effectiveness of strategic groups and consider the contribution across agencies. In June 2015 a partner agency focus group took place in an attempt to investigate further the perception of the added value of educational psychologists to strategic groups. For a number of reasons relating to availability of invited staff, most participants were unable to comment specifically on EP involvement in groups. Very helpful information was obtained on service delivery more generally. The partner agencies represented included Speech and Language Therapy, Community Child Health, Child and Adolescent Mental Health, Community Learning and Development, Social Work and Youth Services. There was also representation from a third sector organisation. The focus group provided helpful information about the nature of engagement with the service and the impact of the work of EPs on a range of stakeholders. This information will be used to inform psychological service improvement planning.

The Education Service has explored the use of social media by other departments of Argyll and Bute and by Education teams in other Local Authority areas. A strategy has been developed and a social media presence is planned which will link to SAL, SALi, School websites as well as to National bodies and their resources (Education Scotland, The Scottish College for Educational Leadership and The General Teaching Council for Scotland).

What we plan to do next:

- Continue to review and develop policy in response to and aligned with national guidance, specifically in the areas contained within the forthcoming Scottish National Improvement Framework, the National Attainment Challenge and any changes to legislation pertaining to education;
- Continue to monitor the use and impact of SAL and SALi as well as to promote their use and continued population;
- Align our approaches to reporting to stakeholders in order to produce the most timely, informative and helpful reports;
- Carry out a Validated Self Evaluation of Psychological Services supported by Education Scotland;
- Launch an outward facing social media presence to further share information and resources to and between schools and from national bodies, and
- Continue to enable the effective work carried out by development forums in the areas of Assessment, Literacy, Numeracy, Health and Wellbeing, Learning technologies, Developmental Milestones and Languages in order to further develop and share strategic direction and resources for schools' improvement.

Section 8: How good is our leadership?

The education service has continued to develop the effectiveness of self-evaluation processes with schools. This has included targeted professional learning for school leaders, including teaching professionals more in school reviews and the promotion of professional enquiry to inform school self-evaluation and improvement.

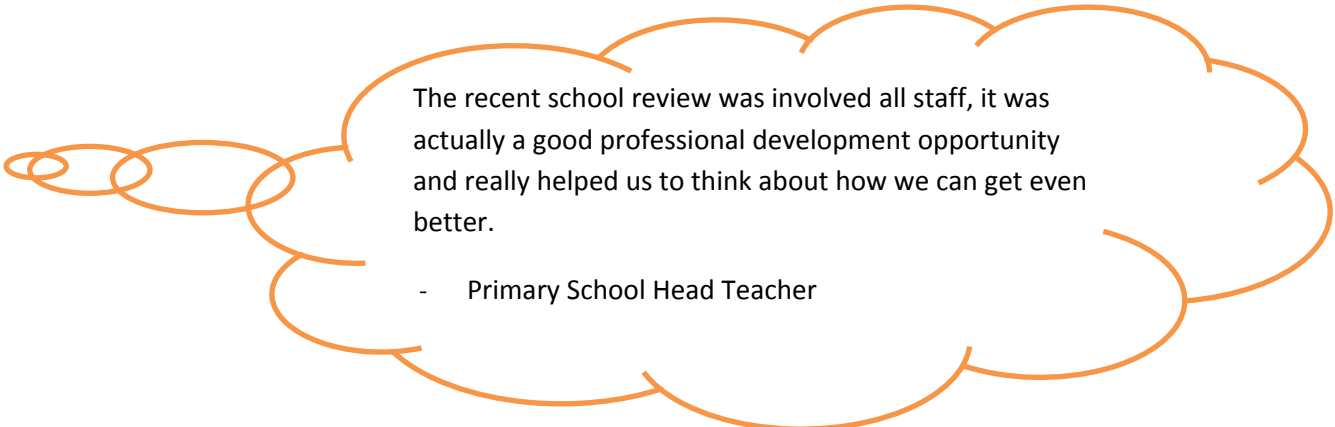
Early Years leadership activities for session 2014/15 included:

- Introducing Lead Childcare and Education Workers in four of our largest Pre5 units;
- Focusing on self-evaluation and improvement planning, and
- Encouraging all practitioners take responsibility for an element of the improvement plan.
- Introducing an induction to managing a local authority Pre5 Unit for newly appointed head teachers
- Continue to fund Early Years practitioners who wish to develop their practice further through additional qualifications.

Targeted professional learning for Head Teachers has included curriculum development days which bring Head Teachers together to examine their current curricular practice, engage with advice from Education Scotland and work with other school leaders to target and prioritise their own school's curriculum development areas.

Head Teachers have also had access to professional learning in the area of general self-evaluation which focused on the gathering and use of information and the use of this to develop effective strategic improvement plans.

All School Reviews carried out during session 2014/15 were partnership activities that were led by school leaders, members of the central education team and, in many cases, partner professionals from other establishments. The outcomes of reviews gave feedback to schools on the effectiveness of their self-evaluation procedures as well as informing future school improvement planning.

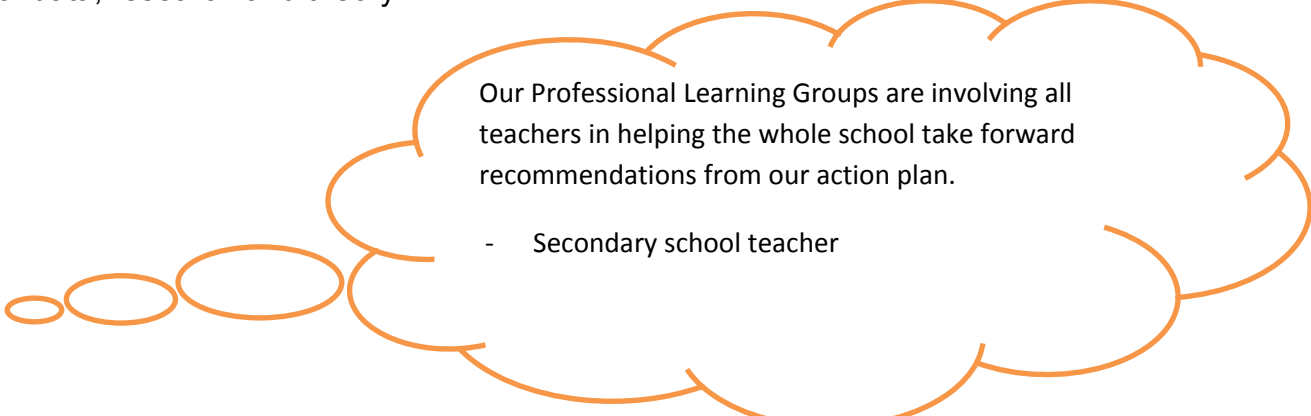


The recent school review was involved all staff, it was actually a good professional development opportunity and really helped us to think about how we can get even better.

- Primary School Head Teacher

Teachers from all parts of Argyll and Bute have been trained as Local Area Assessment and Moderation facilitators. These teachers have then assisted colleagues in their own and other local schools to assess the effectiveness of teaching and learning and how it impacts pupil achievement. In a number of schools this has led to professional collaborative enquiry into teaching and learning and curriculum development. Where this has been successfully used, more

teachers have taken on leadership responsibilities and practice has been developed and informed by local data, research and theory.



Our Professional Learning Groups are involving all teachers in helping the whole school take forward recommendations from our action plan.

- Secondary school teacher

A framework model for leadership development at all stages of a teacher's career has been established with targeted support for:

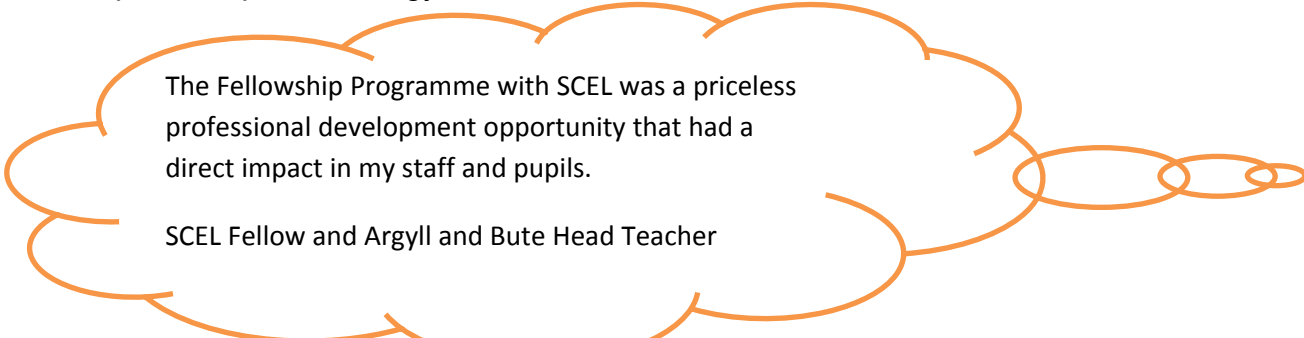
- pre-career teachers on the Post Graduate Programme provided in partnership with University of Highlands and Islands;
- Newly Qualified teachers undertaking the Teacher Induction Scheme in Argyll and Bute;
- Non-promoted teachers who lead aspects of school development;
- Teachers seeking leadership roles and promoted posts;
- Aspiring Head Teachers (through the 'Into Headship' Programme delivered in partnership with the University of Highlands and Islands and the Scottish College for Educational Leadership);
- Newly promoted Head Teachers, and
- Experienced Head Teachers.

Much of this support is building upon previous and continuing practice and now aligns to national priorities and guidance on leadership development.

During session 2014/15 the new Post Graduate Diploma in Education programme in partnership with University of Highlands and Islands was designed. Eleven students have been selected for the first cohort that will run during session 2015/16. The programme consists of taught core modules delivered by the university, locally delivered aspects provided by Argyll and Bute and teaching experience in Argyll and Bute schools.

A new Argyll and Bute Leadership Programme was designed in session 2014/15. A cohort of 24 teachers has been selected and will undertake the programme in session 2015/16.

New partnerships with SCEL and UHI have been cemented over the session. This has led to one Argyll and Bute employee becoming a Fellow of SCEL in its inaugural year and a second undertaking the Fellowship's second cohort. Argyll and Bute are the only Local Authority to be represented in both cohorts. As a result of this, the schools and local clusters represented by the Fellowship candidates have been involved in groundbreaking leadership development projects in the areas of teacher leadership and middle leadership. Both Fellows are now involved in taking forward Leadership Development in Argyll and Bute.



The Fellowship Programme with SCEL was a priceless professional development opportunity that had a direct impact in my staff and pupils.

SCEL Fellow and Argyll and Bute Head Teacher

SCEL have worked with University providers to design a new qualification for headship, 'Into Headship' which will replace the old Scottish Qualification for Headship as of session 2015/16. After a rigorous recruitment process six members of school staff have been nominated as Into Headship candidates. These candidates will undertake the programme in session 2015/16.

New Guidance was issued to schools receiving probationary teachers and an additional support day was offered for supporters of probationers. The Teacher Induction Scheme was evaluated and a new structure was trialed allowing for more contact time at Probationer seminars. This also included additional input from the GTC and a new focus on teacher leadership.

A Coaching Network has been established to train teachers in Coaching and Mentoring techniques in all areas. The Coaching Network has had training in coaching techniques and now provides coaching in their respective schools and clusters.

What we will do next:

- Continue to provide support for existing SCEL Fellowship candidate and support applications for future cohorts;
- Provide Coaching and Mentoring Training for Supporters of Students and Probationary teachers;
- Establish a network of Middle Leaders to enhance and optimize distributed leadership and increase future capacity to fill promoted posts;
- Support candidates through Into Headship by providing a mentor and facilitating a network of candidates. This will be done in partnership with UHI and SCEL;
- Deliver the Leadership Programme aimed at those teachers who hold a middle leadership role, or aspire to holding a middle leadership or Head Teacher post in the near future. We will seek SCEL and GTCS accreditation for this programme with the aim that successful participants will be granted Professional Recognition. We will also work closely with UHI so that there would be seamless transition, for those who want to then pursue a Master's in Education Post Graduate Degree with UHI and/or pursue Into Headship;
- Deliver training for existing Head Teachers in partnership with SCEL and others to help them engage with the Framework for Leadership and Model of Professional Learning Developed by Education Scotland and SCEL;
- Support students undertaking the Post Graduate Diploma in Education with UHI by providing academic input and effective school placements, and
- Continue the Coaching network and train coaches as trainers who can then deliver in house and targeted coaching training to colleagues.

Section 9: How good is our capacity to improve?

- 9.1 Further engagement to progress the implementation of the new Higher qualifications took place in a range of ways including:
- Discussions between central staff, head teachers, school SQA coordinators and teachers delivering the new qualifications, and
 - Briefings by SQA officers providing the most up-to-date informed support for subjects.

This support ensured:

- All schools were effectively supported to implement the new Higher qualifications, and
- All schools successfully delivered National 4 and National 5 qualifications.
- New Higher courses were delivered in some subjects
- All schools offered a combination of old and new Highers in 2014/15.

Work with schools to develop robust pupil tracking has identified pupils whose performance is lower than predicted by prior assessment. Schools have been supported to identify priorities to improve attainment and outcomes for these young people. Central staff and school senior managers regularly review progress towards these priorities.

What we plan to do next:

Continue to develop our shared work with schools to focus on raising attainment and achievement for all pupils, through:

- Engaging with partners and the wider community in continuing to review curriculum structures;
- Developing effective leadership at all levels;
- Progress assessment and moderation developments and curriculum design, and
- Use Insight as part of self –evaluation activities at authority, school, department and teacher level to support our analysis of attainment and wider achievement.
- Support schools to implement the recommendations from the National Improvement Framework
- Primary schools will be supported to undertake focused work to raise attainment in a specific aspect of reading, writing or numeracy





Argyll and Bute Council
Community Services : Education

Argyll House
Alexandra Parade
Dunoon
PA23 8AJ

Tel: 01369 708509

www.argyll-bute.gov.uk



Who we are...

Kintyre Youth Enquiry Service (KYES) is a registered charity (SC029348) and has been offering opportunities to young people aged 12 to 25 in the Kintyre area since 1999. It operates from a shop front base but is flexible enough to cover the whole of Kintyre. KYES has worked hard to establish a range of provision that is attractive to this age group providing varied training opportunities, further education, work placements, one to one support, outdoor activities and diversionary schemes.

A large number of young people, particularly in the South Kintyre area, are disadvantaged by poverty, lack of educational attainment and unemployment. In such a remote rural area it is difficult to specifically target the service to groups, such as; young people leaving care, offenders, drug users and other very vulnerable groups, we work with all these young people through housing support and the thematic drop-in's and refer them to other agencies if we cannot provide them with the support they need.

KYES has developed a range of services to tackle the problems faced by all young people including those considered most marginalised. KYES offers a neutral, confidential and approachable service for young people aged 12-25 and has worked to develop a range of provision that is attractive to this age group.

It is important for KYES to provide work experience and training to young people as there aren't many of these opportunities available in Campbeltown. We offer work experience through the Get Ready for Work scheme, Community Jobs Scotland, Grammar School, Job Centre, Argyll College and Argyll Training, we also access training for young people through a variety of sources.

What we do...

We provide a safe environment for the young people in our area to meet on a social level, participate in training and take part in the various activities that we provide. We help the young people develop socially and mentally through the wide range of provision that we offer.

Job Club

KYES run a very successful Job Information Club on a weekly basis, and we have recently had several people enter full and part time employment, access training and volunteering opportunities.

15 young people have gained full time employment, 5 gained part time employment, 15 young people are in college, 3 young people have done Get Ready for Work with KYES. This is a

training scheme delivered by Argyll Training where, young people work in an organisation or company for 30 hours per week to gain skills and experience.

All young people that have been involved with the Job Club to date have signed up for Time Banking, a volunteer scheme running throughout Argyll with Argyll Voluntary Action where young people can sign up for volunteering their skills and time, i.e. if a young person tidies a garden for 4 hours, they are then owed 4 hours time from another Timebanker who in return could volunteer to decorate for them for 4 hours, each timebanker may have different skills to offer.

A total of 115 jobs have been applied for and an average of 30 enquiries are made by between 8-15 young people per week to find employment using the phone, internet and computer for printing off job adverts and CV's, etc.

Life Skills

KYES runs a weekly Life Skills class, the young people meet for 3 hours, they cook a meal together, prepare and clear away the table settings, followed by group discussions and practical activities which include sessions on the following; drugs & alcohol, sexual health, budgeting, First Aid, electrical wiring in the home, general DIY and healthy living.

Thematic Drop-in Sessions

We offer a wide and varied range of thematic youth drop in's focused on; Housing Issues, Alcohol & Drug Awareness, Health & Wellbeing (these groups run on a Monday, Wednesday & Thursday) a Music Project (this runs twice weekly) and we are also open on Thursday & Friday Evenings, where staff members provide information and advice in whichever area needed and if they cannot help, they will find an agency that can and will assist in any way possible.

The number of young people attending the daily & evening drop-in's is rising monthly, the young people enjoy coming to KYES as it is a comfortable and safe place for them to go to socialise with friends, make new friends, use the internet, PS3, Wii, Xbox, telephone, play pool, arts & crafts and much more.

Evaluation & Involvement

All young people are asked regularly to fill in feedback forms and surveys about particular drop-in's/projects/sessions. This enables us to continually improve the high quality service we pride ourselves in providing. The Administrator will create new feedback forms to ask how the staff treated them. Staff will also know if having a full time Administrator has been beneficial; when the project is running smoothly and all paperwork is being dealt with effectively and efficiently, when young people are doing well with the Admin training, when the KYES is open longer hours and when the amount of young people attending is increasing due to the advertising and promotion of the service by the Administrator.

We have 6 service users on our Committee, who share their views and contribute to the running of the service. A group of young people also help the Administrator and Project Co-ordinator answer and complete the Annual Return/Self assessment for the Care Commission (SCSWIS) and Argyll & Bute Council. The young people are very much involved with the designing and preparation of the KYES Annual Report that we send to funders and they really enjoy that involvement.

KINTYRE YOUTH CAFÉ – BACKGROUND AND ACTIVITIES THAT SUPPORT OUTCOME 4, *CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START.*

BACKGROUND

- Young people in Kintyre approached a local partnership to ask if they could help to provide facilities for young people to meet at night because at that time there were no dedicated facilities for them. A steering group was formed and young people, parents and other partners were surveyed to find out what was needed. The results indicated young people wanted a dedicated space where there was access to diversionary activities and support when needed and open in the evening when they were out of school. With help from the Princes Trust, a young person's committee was formed with an advisory group consisting of partners from a range of statutory and third sector to oversee the project. Charitable status was granted March 27th 2009.
- Two charities, Kintyre Youth Cafe and South Kintyre Young Carers took on a lease for The Hub in December 2011 – two years after the Kintyre Youth Café received charitable status, and three years after first discussions took place.

ACTIVITIES:

- Kintyre Youth Cafe currently works with young people aged between 12 and 25. We work in partnership with colleagues in Education, Health, Social Work, Police Scotland, Skills Development Scotland, Kintyre Health and Wellbeing Network, Kintyre Substance Misuse Forum and Third Sector agencies. We look to improve life situations for young people and families, reduce the negative impact that the misuse of alcohol or drugs has on young people, families and the community and support young people to achieve their potential. We provide a safe supported space for young people to meet where they can access support through a range of initiatives. There are opportunities to train, gain qualifications, volunteer and take part in work experience. After opening, Chief Inspector David Pettigrew directly linked the opening of The Hub with the reduction in Youth Offending by 17%.
- After discussion with the stakeholders it made sense to merge the work of the two groups as their outcomes and aims complimented each other.
- Both charities rely totally on applications for funding and grants as well as local donations to operate the facility 7 evenings per week as we receive no council financial support.
- Some of our success stories are:
 - We participated in and won the Princes Trust first National Moot held at Holyrood, streamed live to the whole of Scotland.
 - Two Young people trained as Princes Trust Ambassadors who went on to promote the good works of the Princes Trust.
 - One young volunteer from Kintyre Youth Cafe was chosen from all young people's organisations in Scotland to be one of a team of eight young people to design, write and edit an issue of the "Wee Issue". This was a project run by the Big Issue to raise the awareness of increasing numbers of homelessness amongst young people. The young person travelled to Glasgow to work at the Big Issue with the

seven other young people with support from journalists and staff which resulted in an amazing production of the magazine which went out to all schools in Scotland as well as through the usual distribution network of the Big Issue.

- The Youth Café Late Night Football projects were delivered in partnership with Police Scotland and Campbeltown and District Juvenile Football Association. On average 45 young people attended each night, stating this would be a time when most would have been misusing substances.
- A summer programme was run over the summer holiday for young people who were receiving support within the school setting. Not only does this provide ongoing monitoring over the summer holiday for young people receiving support through the school, it equips young people better for a return to school
- The development worker attended with staff from Campbeltown Grammar School and thirty two young people 14 – 17 year olds to Columba 1400, a week long leadership programme. Currently the youth cafe are supporting 22 young people to carry out a survey young people's needs. The results of the survey have been collated and have been presented to Kintyre's Children, the local GIRFEC group.
- An ADHD support group for parents has been formed and meets in The Hub where parents and young carers offer peer support and find out about issues that affect them and was identified by parents and carers of young people with ADHD who approached Kintyre Youth Cafe and the Young Carers Group to see if they could help. Parents and Carers said there was little or no support available to them to help improve their quality of life whilst coping with a child who had been diagnosed with ADHD. Parents and Carers are feeding back that this is the first time they have felt listened to and supported and state they feel positive about the future. To date they have had input from Befrienders, Welfare Rights and local Adults with ADHD and their parents. This has highlighted the need for awareness raising to encourage the inclusion of children and young people with ADHD.
- Facilitating workshops and organising a lantern parade to coincide with the Christmas Lights Switch On.
- Training opportunities including ASDAN qualifications, Youth Work SVQs and RYA Dinghy instructor training.

The project we will be discussing is called Choose Wisely.

This is a programme in conjunction with Police Scotland, Education, Health, Young Scot and Youth Services, providing information to 3rd and 4th year initially on the subject of substance misuse.

Argyll and Bute Community Planning
Partnership

MAKI Community Planning Group
Area Community Planning Group

10 February 2016

Agenda Item [*for office use*]



Air Issues: Loganair Islay to Glasgow Air Service

Summary

At the meeting of the Community Planning Group held in Islay in August there was discussion about issues relating to the commercial air service operated by Logan Air. These were summarised as

- Fares are too high
- Cost to the NHS of patients travel using the commercial air service
- Capacity of the air service

Loganair operate a commercial service between Islay and Glasgow. Capacity of air services and cost of fares are commercial matters for Loganair.

1. Purpose

To highlight the concerns raised regarding the commercial air service operated by Loganair between Islay and Glasgow.

2. Recommendations

The contents of this report are noted.

3. Background

Loganair operate a commercial service between Islay and Glasgow. Capacity of air services and cost of fares are commercial matters for Loganair.

4. Detail

At the meeting of the Community Planning Group held in Islay in August there was discussion about issues relating to the commercial air service operated by Logan Air. These were summarised as

- Fares are too high
- Cost to the NHS of patients travel using the commercial air service
- Capacity of the air service

Loganair operate a commercial service between Islay and Glasgow. Capacity of air services and cost of fares are commercial matters for Loganair.

5. Conclusions

The NHS has raised concerns regarding cost of NHS patients travel on Islay air services. Loganair operate a commercial service between Islay and Glasgow.

6. SOA Outcomes

Outcome 2: We have infrastructure that supports sustainable growth

Name of Lead Officer

Moya Ingram, Strategic Transportation Manager, Argyll and Bute Council
Tel 01546 604190

For further information please contact:

Moya Ingram, Strategic Transportation Manager, Argyll and Bute Council
Tel 01546 604190

Argyll and Bute Community Planning Partnership**Mid Argyll Kintyre and the Islands Area Community Planning Group****10 February 2016****Agenda Item [for office use]**



Health and Social Care Integration

Summary

Argyll and Bute has been working through project status to achieve the integration of Health and Social Care, in accordance with the requirements of the Public Bodies (Joint Working) (Scotland) Act 2014, by the deadline 1st April 2016.

1. Purpose

The purpose of this report is to update the MAKI Area Community Planning Group on the progress towards integration of Health and Social Care.

2. Recommendations

The Area Community Planning Group is asked to:

- **Note** the interim arrangements remain in place in both the council and NHS until April 2016
- **Note** the new HSCP management appointments,
- **Note** the revenue budgets of the specified council and NHS services will form part of an integrated budget for the new Health and Social Care Partnership to manage, with effect from April 1st 2016.
- **Note** a draft Strategic Plan for Health and Social Care 2016 to 2019 was published with informal consultation taking place during July and August 2015, followed by a period of formal consultation between September and November 2015. In total there were 1097 responses to the consultation from both the public and members of staff.
- **Note** Locality Planning is central to the future of health and social care. Locality Planning Groups are being identified in each of the localities and have begun to meet in January 2016. The Strategic Plan consultation identified the need for Mull & Iona to be recognised as a separate locality; as a result we will now have a total of 8 localities.

3. Background

The integration of health and social care, required by the Public Bodies (Joint Working) (Scotland) Act 2014 is in a transitional stage. The Health and Social Care Partnership will be fully operational on April 1st 2016. This report provides a progress update to the Area Community Planning Groups.

4. Detail

Argyll and Bute HSCP Establishment Update

4.1 Health and Social care Interim Operating Arrangements until April 2016

Interim arrangements remain as described in the last update paper, with the planned date for the HSCP to assume management responsibility for health and social care remaining as 1st April 2016.

The revenue budgets of the specified council and NHS services will form part of an integrated budget for the new Health and Social Care Partnership to manage, with effect from April 1st 2016.

4.2 Argyll and Bute Integration Joint Board

The Argyll and Bute HSCP Integration Joint Board was legally constituted in August 2015. The role of the IJB until 1st April 2016 is:

- Production of the Argyll and Bute HSCP Strategic Plan
- Oversight of the integration transition arrangements regarding:
 - Health and Care Governance (Quality and Safety)
 - Health and Social Care Workforce and partnership arrangements
 - Financial Governance
 - Organisational Development
 - Patient and Carer engagement and involvement arrangements

The IJB therefore has no responsibility at this time for day to day operational services.

The Integration Joint Board is undertaking a period of development and planning, whilst service delivery remains under the interim management arrangements.

4.3 Management appointments

The following management appointments have been made to support the Chief Officer:

Head of Adult Services – East: Allen Stevenson

Head of Adult Services – West: Lorraine Paterson

Head of Strategic Planning & Performance: Stephen Whiston

Head of Children & Families and Criminal Justice: Louise Long

Tier 2 managers appointed are:

Locality Manager Adult Services MAKI: John Dreghorn

Locality Manager Adult Services Helensburgh and Lomond: Jim Littlejohn

Locality Manager Adult Services Cowal and Bute: Viv Hamilton

Locality Manager Adult Services OLI: Interim, Anne Helstrip

Locality Manager Children's Services MAKI: Brian Reid

Locality Manager Children's Services Helensburgh and Lomond: Paul Kyle

Locality Manager Children's Services Cowan and Bute: Mark Lines

Locality Manager Children's Services OLI: Alex Taylor

Appointments have also been made to the Tier 3 joint management posts and the managers are now in post.

4.4 Strategic Plan 2016- 2019

The Strategic Plan describes how Argyll and Bute Health and Social Care Partnership will make changes and improvements in the way it delivers health and social care over the next three years. It explains what services we are responsible for, what our priorities are, why and how we decided them. It shows how we intend to make a difference by working closely with partners in and beyond Argyll and Bute.

It explains what is happening, including the legal requirement and the reasons why change is needed. As with all change some things will be kept and some things will be altered or stopped as we move forward. The Strategic Plan details the ambitions for Health and Social Care services making positive changes that improve quality of services, do away with waste, duplication and inefficient, top down systems. Co-production, collaboration which builds on existing commitment, experience and skills, best practices and services are also fundamental to this. The Strategic Plan will focus on what the public and users of services have said they value, and on the services that keep them safe and well.

However, the financial context is a difficult one, funding is tight and the HSCP will have to make tough choices on service investment and disinvestment. Argyll and Bute Council's overall savings targets will be around £9 million in both 2016/17 and 2017/18. NHS Highland's saving targets for Argyll and Bute are likely to be between 2-3% (£3.6- £5.4 million). Decisions on the level of funding allocated and savings the HSCP will have to make will be made by February 2016.

The HSCP aims to make these tough choices in consultation with localities, communities and stakeholders; they will be open and honest, as communities and stakeholder experiences and expertise will help to reshape public services

The Strategic Plan will therefore provide a "road map" for how health and social care services will be organised and provided in this area to meet our vision – "Helping the people in Argyll and Bute live longer, healthier, independent lives".

The key milestones in the Strategic Planning process are detailed

below:

Item	Task	Time Scale
1	Establish Strategic Planning Group- Membership, ToR, Governance	Jan/Feb 15
2	Prepare proposals about matters the strategic plan should contain	End of Mar 15
	Consult the Strategic planning group on proposals	End of April 15
	Produce first Outline strategic plan for SPG consideration	End of June 15
5	Consult the Strategic planning group first draft	End of July 15
6	Prepare second draft of Strategic Plan	End of August 15
	Consult the Strategic Planning Group and wider stakeholders on Strategic plan (3 months)	End of November 15
7	Prepare final strategic plan	End of December 15
8	A&B HSCP approved by IJB and SGHD go live date agreed, delegated responsibility passed to IJB	March 2016

The outline strategic plan purpose was to provide clarity over the change required, to test the breadth and knowledge of our existing plans, current and future issues, the reason for change and future shape of services with communities and our staff. In addition it was intended to support the ground work process in outlining the expectation of the role and accountability localities will have to develop, enable them over the 3 years of the plan, so that they will as operational partnership entities “Locality Plan, Locality Own and Locality Deliver”.

The important element to note in this is that the consultation on the strategic plan is not targeted at getting feedback on existing service

plans which have already been consulted on such as the Integrated Children's Services Plan, Reshaping Care for Older people programme etc. these remain extant. It is primarily focused on the transformation in health and care services that is required as a result of integration and in response to the challenges and drivers re demography, multi-morbidity, depopulation, sustainability, efficiency and best value.

The strategic plan is about creating a sense of urgency to respond to these issues and challenges.

The critical factor in this is locality planning and the ability of the HSCP to "tool up" the localities to effectively undertake this work. As referenced earlier this process will incorporate a range of "locality planning" catalyst events to support the development of locality planning. As such the consultation was targeted at obtaining responses and views on locality planning processes and questions were designed to support this see: <https://www.surveymonkey.com/r/YSDM7PJ>

The NHS Highland Board and Argyll and Bute Council as detailed in statute have provided a formal response to the full Strategic Plan as part of the consultation process.

The formal consultation draft of the Strategic Plan was published in mid-September. Printed copies were available in the localities, together with memory sticks, pre-loaded with the consultation draft of the Strategic Plan. The draft was also available on line at www.healthytogetherargyllandbute.org.uk .

Consultation ran from September to the end of November 2015. All feedback was collated into a full report to inform the final draft of the Strategic Plan, which will be presented for approval by Argyll & Bute Council, NHS Highland Board and the IJB in March 2016.

4.5 Staff and Public Involvement and Engagement

The Strategic Planning Group decided to precede the formal consultation on the full strategic plan with an information signposting leaflet (included in local papers, alongside virtual copies) and an Outline Strategic Plan – "A conversation with you", detailing the major themes in our strategic plan from the 2nd July 2015.

The outline strategic plan purpose was to provide clarity over the change required, to test the breadth and knowledge of our existing

plans, current and future issues, the reason for change and future shape of services with communities and our staff. In addition it was intended to support the ground work process in outlining of the expectation of the role and accountability localities will have to enable them over the 3 years of the plan to develop so that they will as operational partnership entities “Locality Plan, Locality Own and Locality Deliver”

The Outline Strategic Plan prompted 703 responses, the full report can be found at www.healthytogetherargyllandbute.org.uk/ These responses, alongside responses to the consultation on the full Strategic Plan, will inform the final draft to be adopted by the HSCP.

The consultation process on the full strategic plan was directed by the regulations which prescribe who has to be formally consulted. The regulations state that the second draft of the strategic plan must be sent for comment to all interested stakeholders. This must include the local authority and the Health Board as well as representatives of any groups prescribed by the Scottish Ministers.

It is also directed that a communication and engagement plan to undertake the consultation must be in place, which is in line with Scottish Government policy; such consultation can take place in a variety of ways – written information, public meetings, staff meetings and events, focus groups, questionnaires and on-line and interactive discussion forums. The HSCP must therefore make best efforts to allow groups of people with an interest to participate in a consultation process in order to express an opinion on the draft strategic plan.

The strategic plan is about creating a sense of urgency to respond to these issues and challenges.

Consultation Process

The communication and engagement work stream produced a formal consultation plan and commissioned consultant support to co-ordinate the feedback and support the engagement events and report on the findings of the consultation exercise for the period September to November.

The NHS Highland Board and Argyll and Bute Council as detailed in statute have provided a formal response to the full Strategic Plan as part of the consultation process.

Draft Strategic Plan Formal Consultation:

A draft Strategic Plan 2016 – 2019 was produced and published (see www.healthytogetherargyllandbute.org.uk/) prior to a three month consultation period, September to November 2015.

Consultation took place across the 7 Localities:

- Oban, Lorn and the Isles
- Mid Argyll
- Kintyre
- Islay and Jura
- Helensburgh and Lomond
- Bute
- Cowal

Two larger events were held in Lochgilphead and Arrochar.

Responses were gathered through a variety of methods:

- In person at an event
- By post
- Email
- SurveyMonkey
- From relevant organisations and Community Councils, who were contacted directly, by letter, as required by the terms of the Integration Scheme.
- At separate staff consultation events, supported by Trades Unions/NHS staff side representatives and the Organisational Development Lead.

Glasgow Homeless Network (IE at GHN) was engaged to support the consultation, analyse responses and present the consultation report. A minimum of 394 responses were received and analysed (this figure is expressed as minimum because some attendees at events did not register).

For the qualitative questions (Q1, Q2 and Q3) analysis was applied for consistent, repeated themes and suggestions and presented for each locality and for Argyll & Bute as a whole.

For the quantitative ranking questions (Q4, Q5, Q6, Q7, Q8) the result were presented in infographic format, again for each locality and for Argyll & Bute as a whole.

Supplementary responses which did not follow the format of the questions were presented in a separate section, or as an appendix

to the report.

4.6 Locality Planning Groups

Locality Managers are taking forward the establishment of the 8 Locality Planning Groups which will advise the IJB of the needs and priorities in each locality.

The Locality Planning Groups have their first meetings in January 2016. Membership is a combination of statutory requirement and locally identified representatives – see appendix 2.

The Locality Planning Groups will work within the agreed strategic priorities, but take account of the local drivers, demographics and requirements to develop services that are truly 'Locality Planned, Locality Owned and Locality Delivered'.

Full details of the consultation responses can be found at www.healthytogetherargyllandbute.org.uk/resources

5. Conclusions

This is a significant area of policy development for both the Council and NHS Highland as it is a legislative requirement which both partners will need to comply with fully.

6.0 SOA Outcomes

This report relates to SOA Outcomes 4 and 5.

Name of Lead Officer

Christina West, Chief Officer, Health and Social Care

Tel 01546 605646

For further information please contact:

Stephen Whiston, Head of Strategic Planning and Performance

Tel 01546 605639

This page is intentionally left blank

THIRD SECTOR UPDATE

16th Argyll (Campbeltown) Scout Group

The local Scout Group were busy in the run up to the Christmas holidays with the Cubs helping the Rotary Club with the Christmas Post and taking part in the Christmas Light Switch On parade. Both the Cubs and Beavers enjoyed their Christmas parties.

2016 is the Centenary Year for Cub Scouts and we hope to give the Cubs a chance to experience new things and new adventures. We'll be holding a special centenary camp and are looking at possible venues. We're considering staying in Lochgilphead for a weekend and taking the Cubs to Argyll Adventure for the day. Alternatively we could stay at the Scout Centre in Lochgoilhead and take part in the adventurous activities on offer there.

Both the Beavers and the Cubs will be working towards activity badges this term including Disability Awareness, Scientist and Navigator badges.

The Group is set to grow with the introduction of a Scout Troop at the beginning of February. Scouts are girls and boys aged 10-14 years and our oldest Cubs will form the foundation for the new Troop. We are now looking for new accommodation to enable all three sections to meet on the same night.

Our Group numbers are good with 22 Cubs and 18 Beavers at time of writing though this is due to increase in the coming weeks. To begin with we estimate the Scout Troop will have around 12 members and we aim to build on that over the coming year.

At the moment we have 4 Leaders with the Beaver Colony, 7 Leaders for the Cub Pack and 3 Leaders for the Scout Troop although two of these are only going to be able to attend as and when shift patterns allow. We hope to recruit one more leader for the Troop. Anyone who is interested in becoming a Leader can contact us via email: 16thargyll@gmail.com

Lindsay Kenny
Group Scout Leader.

Macmillan Cancer Information and Support Service

Volunteer numbers are low at the moment and we are actively trying to recruit. Currently, we are down to six regular volunteers so we are running the service just in the afternoons, with Chris or Deirdre trying to be available if people ask in the mornings. Also running on Thursday afternoons is the Cancer Support Scotland's complementary therapies service (by appointment) utilising our old office space.

The drop-in service has been quieter over the winter, but a few people came in on the first day back after the Christmas shutdown of the libraries. Hopefully, with the public discussion about cancer in the news, and better weather, more people will be coming in over the next few months.

Saltire

143 young people are registered on Saltire across Argyll and Bute. They have done a very impressive total of 6,720 hours of volunteering. ATSI staff hold monthly drop-in clinics at Campbeltown Grammar School to answer any queries and recruit new registrations. Arrangements are under way to do the same at Lochgilphead Campus.

Homestart MAJIK

Homestart is now settled in its new office in Kirn which was opened by Mike Russell MSP and Councillor Bruce Marshall. Opening hours are generally 9am – 4pm, Monday to Friday.

Kintyre Crime Prevention Panel (KCPP)

The KCPP intend to follow up on the issue of the school safety road signage at the next MAKI CPG as the issue was referred to Pippa Milne, Director of Development and Infrastructure and we would hope to have some feedback from the Council at this meeting.

We have asked the Council how much it would cost to upgrade the CCTV cameras to digital in Campbeltown and they have quoted between £35,000 and £40,000. Both the Council and Police have confirmed that at present they are unable to fund an upgrade. KCPP are considering the options.

The Police have asked the KCPP to consider funding the upkeep of domestic violence alarms in Kintyre and we are awaiting feedback from them on the costs.

The Police are completing a drug and alcohol misuse project at the Campbeltown Grammar School in March and have asked members if they wish to be involved. We are awaiting further details.

The KCPP issued 1,500 beer mats to licensed premises throughout Kintyre from Tarbert to Southend over the Festive Season. This was to advise against drink driving and domestic abuse. These were kindly sponsored by the MAKI Community Safety Forum and local taxi firms. It was a great success.

The KCPP issued 200 keyring torches to vulnerable adults and as it was so successful further funding has been applied to extend the exercise.

Younger members of the KCPP are helping to devise a Facebook page.

The KCPP will suggest that as many voluntary agencies as possible attend the next MAKI CPG in Campbeltown, in person, as after some discussion members felt that the restructuring and arrangements were ill-conceived and we want to see if the CPG can cope with public members present and all asking questions.

South Kintyre Development Trust

2015 saw SKDT commence refurbishment of Campbeltown Town Hall. We hope to relocate our offices to the building very soon. We were awarded £10,000 from the Scottish Government to develop a vision and action plan for the community-led regeneration of Campbeltown town centre.

We developed a partnership with Kintyre Recycling and Kintyre Way to explore opportunities for investing in renewable energy in order to create sustainable incomes for our organisations. Other partnership working included joining forces with Campbeltown Community Orchard and Garden, Kintyre Community Education Centre and Kintyre Youth Enquiry Service and Argyll College UHI to create a Town Centre Group. A temporary Town Centre handyman was employed to undertake general maintenance duties.

We were awarded £2,500 Stalled Spaces Funding from Argyll and Bute Council to work with our partner organisations to decorate the gateway into the town using plants and landscaping along a marine and fishery theme.

We organised a Spring Clean with the help of volunteers to hold a litter pick event under the banner of the nationwide Clean Up Scotland campaign, collecting 17 black bin bags of rubbish.

We facilitated a Training Programme for young volunteers to assist with the Campbeltown Picture House at the Victoria Hall Weekend event and hosted a Volunteer Celebration Day to celebrate the valuable work volunteers do in the area.

We co-ordinated Doors Open Day, Scotland's largest free annual architectural event in 2015 covering the area from Inveraray to Campbeltown bringing over 400 visitors to the venues.

We designed a Recipe Book for Shopper Aide to raise funds and had a massive success with our 50/50 fundraising lottery.

We ran a photography competition and published the winning entries in a 2016 Calendar to market Kintyre to the wider world.

Other activities we have been involved in include the Campbeltown/Ardrossan Ferry Campaign, Road to Drumlemin Community Heritage Project and Beinn Ghuliean Community Woodland.

South Kintyre Seniors` Forum

SKSF have recently run Happy Bus trips as far as Fort William and Yorkshire with increasing numbers participating. Over 140 different people have enjoyed linking with rural groups throughout Argyll, including Grey Matters Helensburgh, Campbeltown Old Pals` Group and U3A. Members hope to sail on the Waverley this year and a group of members will be attending Age Scotland Conference in Perth on 16th March.

Argyll and Bute Addiction Team

Lochgilphead drop-in group runs well with some Campbeltown members attending, though numbers are falling. Linda Syed of Argyll TSI has been very supportive and has encouraged service users to volunteer for TSI – volunteering being an important step towards employment.

KADAS

Steve Byrne reported KADAS is struggling with funding issues and individuals are not getting the support they had previously.

DMTRA

January meeting of Dalintober and Millknowe Tenants and Residents` Association was postponed. Steve continues to attend regional Network meetings. There appears to be sub-standard communication between Occupational Health and ACHA with regards to hospital discharges.

Inspiralba

Service choices have caused a lot of concern and worry, especially for Kintyre Recycling, who are under threat, despite proposals for an alternative costing more. KRL are now cautiously optimistic for the future, but the threat has highlighted the need for better than year-to-year contracts.

Vital Spark has 5 new social enterprises in Campbeltown in the first phase of the project, with the second phase beginning in February. Looking forward to moving to Town hall and using the space there. Dunoon and Rothesay already have shop front premises.

Just Enterprise continues to support business and business plans.

Zero Waste Heroes` shop opening in November attracted over 100 people. The shop is a hub for a range of activities including drama workshops and youth theatre, as well as raising the profile of recycling and highlighting issues. When KRL has factory space, they will undertake furniture upcycling and have themes, which could include opportunities to recycle school uniforms and those of organisations such as Boys` Brigade .

Kintyre Forum on Community Care

EGM to be held on 24th February 2016.

Kintyre Locality Planning Group

Attendance is low at these meetings. Many issues are unanswered as no housing representatives attend.

Shopper Aide

Shopper Aide continues to provide an invaluable service, shopping for around 60 clients per week and extra helps for 25 -30 people per week. They are still providing Hospital from Home service, though the number of free weeks has had to be reduced due to reduction in funding. Shopper Aide is planning celebrations for its 5th birthday in April.

Elderberries

Elderberries` popular twice-weekly sessions continue to be well-attended. A very successful Burns event was held to celebrate the Bard.

Supporting Homelessness in Kintyre

Homeless Project works closely with the Community Shop and Kintyre Food Bank. 32 starter packs were provided in 2015, fewer than in the previous year.

Kintyre Food Bank

New premises are being considered by the committee. A fashion show is to be held in April to raise funds.

Citizens` Advice Bureau

CAB is extremely concerned that Argyll and Bute council cuts would lead to its services ending, which would have a hugely adverse effect on the fragile local economy as well as clients facing financial problems. The introduction of Universal Credit is likely to see an increase in the number of people seeking advice.

Argyll and Bute Community Planning Partnership**Mid Argyll, Kintyre and the Islands Area Community Planning Group****10 February 2016**

Agenda Item

Dates for future meetings – 2016/2017

Summary

The following report provides information relating to the proposed CPG meeting schedule for the period from May 2016 to April 2017. The proposed dates, times and locations are detailed in the Appendix to the report.

1. Purpose

1.1 This report asks the Area Community Planning Group to consider and agree dates for meetings for the period from May 2016 to April 2017.

2. Recommendations

2.1 The Area Community Planning Group is asked to agree the dates for meetings as shown in the attached appendix and to consider the venue for the August meeting, which has historically been held in an island location.

3. Background

3.1 The dates for meetings of the CPG have been agreed up till April 2016. Previously, the dates for the meetings were agreed by the local Area Committee and then endorsed by the Community Planning Group, however, given the introduction of the revised Terms of Reference and the changes to the membership it is for the CPG to decide the dates for future meetings.

4. Detail

4.1 Currently all Area CPG meetings are held on a quarterly basis in the months of May, August, November and February in line with the Terms of Reference which were agreed by the Group in March 2015. This cycle ties in with the meetings of the CPP Management Committee and allows for discussion to take place on the

relevant Outcomes prior to them being discussed by the Management Committee. This format has worked well over the last year.

- 4.2 The meetings of the Mid Argyll, Kintyre and the Islands CPG have taken place on the 2nd Wednesday of the month in May, August, November and February and are held alternately between Lochgilphead and Campbeltown with the August meeting being held in an island location. All meetings commence at 10am. It is suggested that a similar model is adopted for the forthcoming year.
- 4.3 The pre-agenda process begins some weeks earlier, with meetings being held with the Chair and Vice-Chair to discuss the format of the agenda. A proposed timetable for the meetings and deadline dates for reports being submitted is attached as an Appendix to this report.

5. Conclusions

- 5.1 Given that the arrangement for meetings worked well in 2015/16 it is suggested that the CPG agrees to adopt a similar pattern for their meetings for the period from May 2016 to April 2017.

6. SOA Outcomes

- 6.1 This report does not link to any specific Outcome as it relates to the administrative arrangements.

Name of Lead Officer

Donald MacVicar, Head of Community and Culture

For further information please contact:

Shirley Macleod, Area Governance Manager (01369) 707134

Appendix – Dates for future meetings

Call Out E-mail	Pre Agenda	Front Sheet Agenda Issue	Full Pack Agenda Issue	COMMUNITY PLANNING GROUP	Venue	Start time
Wed 9 th March 2016	TBC	Wed 13 th April 2016	Wed 4 th May 2016	Wed 11 th May 2016	Lochgilphead	10.00am
Wed 1 st June 2016	TBC	Wed 6 th July 2016	Wed 3 rd August 2016	Wed 10 th August 2016	TBC	10.00am
Wed 7 th September 2016	TBC	Wed 5 th October 2016	Wed 2 nd November 2016	Wed 9 th November 2016	Campbeltown	10.00am
Wed 23 rd November 2016	TBC	Wed 21 st December 2016	Wed 1 st February 2017	Wed 8 th February 2016	Lochgilphead	10.00am

This page is intentionally left blank